

**Conway Township**

**Regular Meeting**

January 17, 2023

7:00 pm

**AGENDA**

Call to Order and Pledge of Allegiance

Roll Call

**Consent Agenda Approval**

1. Approve 12/20/2022 Special Meeting Minutes
2. Approve 12/20/2022 Meeting Minutes
3. Account Reconciliations
4. Disbursements/Payroll Report/Budget Report
5. Hall Rental Report
6. Zoning Administrator Report

**Call to the Public**

**Approval of Board Meeting Agenda**

**Communications**

7. Planning Commission Ex-Officio Report
8. Recreation Board Meeting
9. Livingston County Drain Commission

**Unfinished Business**

10. Coughran Cemetery

**New Business**

11. Closed Session meeting with Foster Swift
12. Budget Amendment
13. Board of Review Appointment
14. Zoning Board of Appeals Appointments

**Board Member Discussion**

**Call to the Public**

**Adjournment**

CONWAY TOWNSHIP POLICY No. 7

**PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

Unapproved Minutes  
Of the December 20, 2022, Special Meeting  
Conway Township  
Regular Board Meeting  
9:00 am

Special Meeting

Supervisor Grubb called the meeting to order at 9:13 a.m. with the pledge of allegiance to the American flag.

Roll call: Supervisor William Grubb, Trustee George Pushies

Absent: Trustee Amy Crampton-Atherton, Clerk Elizabeth Whitt, Treasurer Debra Grubb

Deputy Clerk stated there is no quorum, supervisor confirmed no quorum.

Supervisor introduced Drew Vielbig with Ranger Power, Adam Cohen CEO of Ranger Power, and Paul Harris President of Ranger Power.

9:27 Trustee Pushies left the meeting

10:17 meeting closed

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Gabi Bresett, Township Deputy Clerk

Unapproved Minutes  
Of the December 20, 2022  
Conway Township  
Regular Board Meeting  
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb, Trustee Amy Crampton-Atherton, Trustee George Pushies

Consent Agenda approved by roll call: D. Grubb, W. Grubb, Crampton-Atherton, Whitt – yes, Pushies – no. Motion approved.

Call to the public: 19 attendees spoke regarding solar farming, planning commission vacancy, and meeting notice concerns.

Motion to approve the Board Meeting Agenda with the following amendments: add items 10 – Adam Bates with Surf Internet, 11 – Livingston County Drain Commission, 17 – Coughran Cemetery bid, 18 – Rec Board report. Motion by Whitt, supported by D. Grubb. Motion Approved.

Motion to establish a joint work group of the Planning Commission and the Solar Committee “ONLY”, for the purpose of conducting a line by line, item by item review of the current draft solar ordinance addressing any/all concerns/recommendation of the Solar Committee and the “people” of Conway Township. These session’s dates/times to be determined made by Pushies supported by Crampton-Atherton. Clerk made it clear that the above-mentioned work group meetings need to be conducted publicly, due to the open meeting act. Roll call: Unanimously yes. Motion Approved.

Motion to terminate any/all contractual agreements with the current Planner Community Image Builders (C.I.B.), Justin and Hannah and the immediate surrender of any/all work product belonging to Conway Township with immediate effect made by Pushies, supported by Crampton-Atherton. Roll Call: Whitt, Pushies, Crampton-Atherton – yes, W. Grubb, D. Grubb – no. Motion approved.

Motion to request the Solar Committee, conduct a thorough review and provide written comment of the Benton Township (Eaton Rapids, Michigan) Zoning ordinance to the Board of Trustees and Planning Commission by email. In addition, review and comment on the Sandstone Creek Solar vs. Township of Benton, State of Michigan Court of Appeals decision dated 2/4/2021. A Complete review of the sample solar ordinance as provided by Mr. Michael Homier. All information to be provided to the Board of Trustees and Planning Commission by email made by Pushies, supported by Whitt. Roll Call: Unanimously yes. Motion approved.

Motion to direct the Planning Commission, to re-establish the one-thousand-foot (1,000') setbacks along any side of any land abutting any solar or other electrical generating facility. Remove any/all language allowing any Planning Commission waiver made by Pushies, supported by Whitt. Roll Call: Unanimously yes. Motion approved.

Motion to send all current information (regarding proposed fiber optic build out) to attorney with the contractual agreement submitted made by Whitt, supported by Pushies. Motion approved.

Resolution 221220-01 to set Trustee Compensation offered by Whitt, supported by D. Grubb. Roll call D. Grubb, W. Grubb, Whitt – yes, Pushies, Crampton-Atherton – no. Motion approved.



Unapproved Minutes  
Of the December 20, 2022  
Conway Township  
Regular Board Meeting  
7:00 pm

Motion to reappointment Rich Ralston and Rick Fyrciak, and newly appoint Rick Hohenstein to the Board of Review made by W. Grubb, supported by Whitt. Motion approved.

ZBA appointment postponed to January 17, 2023, meeting.

Motion to appoint Richard Hohenstein to the Cemetery committee made by Whitt, supported by D. Grubb. Motion approved.

Motion to appointment Steven Weiss to the Conway Township Planning Commission made by Pushies, supported by Crampton-Atherton. Roll call: Pushies, Crampton-Atherton – yes, Whitt, W. Grubb, D. Grubb – no. Motion failed.

Motion to appointment Shawn Morrison to the Conway Township Planning Commission made by Whitt, supported by D. Grubb. Roll call: Unanimously yes. Motion approved.

Motion to reappoint Lucas Curd and Kayla Poissant to the Conway Township Planning Commission made by W. Grubb, supported by Whitt. Roll call: Whitt, W. Grubb, D. Grubb – yes. Pushies, Crampton-Atherton – no. Motion approved.

Call to the public: 18 attendees spoke regarding solar farming, planning commission vacancy/interviews, and meeting notice concerns.

Motion to adjourn at 10:37 p.m. Motion by Pushies. Support by Whitt. Motion approved.

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Elizabeth Whitt, Township Clerk

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Gabi Bresett, Township Deputy Clerk

12:22 PM

01/04/23

**Conway Township - Cemetery Fund #150**  
**Reconciliation Summary**  
003.000 · BofAA - Cemetery, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	85,869.65
Cleared Transactions	
Checks and Payments - 2 items	-702.15
Deposits and Credits - 2 items	167.55
Total Cleared Transactions	-534.60
Cleared Balance	85,335.05
Uncleared Transactions	
Checks and Payments - 2 items	-650.00
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-650.00
Register Balance as of 12/31/2022	84,685.05
New Transactions	
Checks and Payments - 1 item	-4,090.70
Total New Transactions	-4,090.70
Ending Balance	80,594.35

12:01 PM

01/05/23

Conway Township  
Reconciliation Summary

000-002 · BofAA - Dog License, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	77.57
Cleared Transactions	
Deposits and Credits - 1 item	0.02
Total Cleared Transactions	0.02
Cleared Balance	77.59
Register Balance as of 12/31/2022	77.59
Ending Balance	77.59

1:43 PM

01/04/23

**Conway Township**  
**Reconciliation Summary**  
016.000 · BofAA - General Fund, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	332,885.54
Cleared Transactions	
Checks and Payments - 25 items	-29,970.38
Deposits and Credits - 9 items	4,230.61
Total Cleared Transactions	-25,739.77
Cleared Balance	307,145.77
Uncleared Transactions	
Checks and Payments - 2 items	-130.00
Deposits and Credits - 3 items	45.18
Total Uncleared Transactions	-84.82
Register Balance as of 12/31/2022	307,060.95
New Transactions	
Checks and Payments - 7 items	-16,314.97
Deposits and Credits - 2 items	72,368.70
Total New Transactions	56,053.73
Ending Balance	363,114.68

Conway Township - Road Fund #201  
**Reconciliation Summary**  
005.000 · BofAA - Road Fund, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	1,985.15
Cleared Transactions	
Deposits and Credits - 2 items	6,484.68
Total Cleared Transactions	6,484.68
Cleared Balance	8,469.83
Register Balance as of 12/31/2022	8,469.83
Ending Balance	8,469.83

2:06 PM

01/05/23

**Conway Township - Road Fund #201**  
**Reconciliation Summary**  
005.001 · Road Savings, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	118,777.53
Cleared Transactions	
Deposits and Credits - 1 item	65.58
Total Cleared Transactions	65.58
Cleared Balance	<u>118,843.11</u>
Register Balance as of 12/31/2022	118,843.11
Ending Balance	118,843.11

10:12 AM

01/10/23

**Conway Township**  
**Reconciliation Summary**  
001.000 · BofAA - Tax Checking, Period Ending 12/30/2022

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	Dec 30, 22
Beginning Balance	15,293.77
Cleared Transactions	
Checks and Payments - 11 items	-32,064.89
Deposits and Credits - 18 items	1,293,150.53
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Total Cleared Transactions	1,261,085.64
	<hr/>
Cleared Balance	1,276,379.41
	<hr/>
Uncleared Transactions	
Checks and Payments - 10 items	-43,044.49
Deposits and Credits - 1 item	0.00
	<hr/>
Total Uncleared Transactions	-43,044.49
	<hr/>
Register Balance as of 12/30/2022	1,233,334.92
	<hr/>
New Transactions	
Deposits and Credits - 6 items	240,650.91
	<hr/>
Total New Transactions	240,650.91
	<hr/>
Ending Balance	1,473,985.83
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11:49 AM

01/05/23

**Conway Township Trust & Agency Fund #701**  
**Reconciliation Summary**  
001.000 · BofAA Trust & Agency Ckg, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	23,077.86
Cleared Transactions	
Checks and Payments - 1 item	-350.00
Deposits and Credits - 2 items	354.74
Total Cleared Transactions	4.74
Cleared Balance	<u>23,082.60</u>
Uncleared Transactions	
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	0.00
Register Balance as of 12/31/2022	<u>23,082.60</u>
Ending Balance	23,082.60



2:15 PM

01/05/23

Conway Township  
**Reconciliation Summary**

002.000 · Chase - Building Fund, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	133,209.18
Cleared Transactions	
Deposits and Credits - 1 item	5.43
Total Cleared Transactions	5.43
Cleared Balance	133,214.61
Register Balance as of 12/31/2022	133,214.61
Ending Balance	133,214.61

Conway Township  
Reconciliation Summary

008.001 - Flagstar Contingent CD, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	195,711.70
Cleared Balance	195,711.70
Register Balance as of 12/31/2022	195,711.70
Ending Balance	195,711.70

1:15 PM

01/05/23

# Conway Township Reconciliation Summary

003.000 · Huntington - Cont Acct #2, Period Ending 12/31/2022

	Dec 31, 22
Beginning Balance	236,107.70
Cleared Transactions	
Checks and Payments - 1 item	-5.00
Deposits and Credits - 1 item	60.16
Total Cleared Transactions	55.16
Cleared Balance	236,162.86
Uncleared Transactions	
Checks and Payments - 1 item	-5.00
Deposits and Credits - 1 item	5.00
Total Uncleared Transactions	0.00
Register Balance as of 12/31/2022	236,162.86
Ending Balance	236,162.86

1:18 PM

01/05/23

Conway Township  
**Reconciliation Summary**

015.000 · Independent Bank - ARPA Funds, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	379,370.27
Cleared Balance	379,370.27
Uncleared Transactions	
Checks and Payments - 1 item	-189,587.30
Total Uncleared Transactions	-189,587.30
Register Balance as of 12/31/2022	<b>189,782.97</b>
Ending Balance	189,782.97

1:11 PM

01/05/23

**Conway Township**  
**Reconciliation Summary**  
009.000 · MSUFCU CD, Period Ending 12/31/2022

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	<u>Dec 31, 22</u>
Beginning Balance	240,687.58
Cleared Transactions	
Deposits and Credits - 1 item	<u>132.67</u>
Total Cleared Transactions	<u>132.67</u>
Cleared Balance	<u><b>240,820.25</b></u>
Register Balance as of 12/31/2022	240,820.25
Ending Balance	240,820.25

Conway Township  
**Reconciliation Summary**  
009.001 · MSUFCU Saver, Period Ending 12/31/2022

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	Dec 31, 22
Beginning Balance	5.00
Cleared Balance	5.00
Register Balance as of 12/31/2022	5.00
Ending Balance	5.00

2:23 PM

01/10/23

**Conway Township**  
**Check Detail**  
December 7, 2022 through January 10, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	ach	12/16/2022	Municipal Employe...		016.000 · BofAA - General Fund		-974.87
					204.000 · Payroll Liabilities	-974.87	974.87
TOTAL						-974.87	974.87
Check	ach	12/28/2022	American Express		016.000 · BofAA - General Fund		-2,412.50
					265.146 · Equipment-Office	-1,762.39	1,762.39
					265.859 · Internet & Phones	-534.71	534.71
					102.801 · Mmbrshps, Sft. Lic. & Dues	-50.97	50.97
					102.726 · Supplies	-64.43	64.43
TOTAL						-2,412.50	2,412.50
Check	ach	01/03/2023	DTE Energy		016.000 · BofAA - General Fund		-237.41
					265.920 · Utilities	-237.41	237.41
TOTAL						-237.41	237.41
Check	ACH	12/13/2022	MI State Tax Com...		016.000 · BofAA - General Fund		-1,000.00
					257.969 · Seminars & Workshops	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Check	12232	12/20/2022	Conway Township ...		016.000 · BofAA - General Fund		-12.59
					067.101 · Due from Current Tax fund	-12.59	12.59
TOTAL						-12.59	12.59
Check	12233	12/20/2022	Great Lakes Outdo...		016.000 · BofAA - General Fund		-825.00
					265.805 · Snow Removal	-250.00	250.00
					265.805 · Snow Removal	-575.00	575.00
TOTAL						-825.00	825.00

2:23 PM

01/10/23

**Conway Township**  
**Check Detail**  
December 7, 2022 through January 10, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	12234	12/20/2022	Bill Grubb		016.000 · BofAA - General Fund		-55.00
				171.969 · Seminars & Workshops		-55.00	55.00
TOTAL						-55.00	55.00
Check	12235	12/20/2022	Elizabeth Whitt		016.000 · BofAA - General Fund		-509.94
				102.970 · Mileage		-337.50	337.50
				262.726 · Supplies		-16.74	16.74
				102.910 · Postage		-1.20	1.20
				215.702 · Salaries & Wages		-154.50	154.50
TOTAL						-509.94	509.94
Check	12236	12/20/2022	Gabi Bresett		016.000 · BofAA - General Fund		0.00
TOTAL						0.00	0.00
Check	12237	12/20/2022	Gabi Bresett		016.000 · BofAA - General Fund		-100.00
				102.725 · Workwear		-100.00	100.00
TOTAL						-100.00	100.00
Check	12238	01/03/2023	Michigan Tax Tribu...		016.000 · BofAA - General Fund		-25.00
				257.701 · Assessor Services		-25.00	25.00
TOTAL						-25.00	25.00
Check	12239	01/04/2023	Michigan Assessor...		016.000 · BofAA - General Fund		-95.00
				102.801 · Mmbrshps, Sft. Lic. & Dues		-95.00	95.00
TOTAL						-95.00	95.00
Check	12240	01/04/2023	Michigan Assessor...		016.000 · BofAA - General Fund		-70.00
				102.801 · Mmbrshps, Sft. Lic. & Dues		-70.00	70.00
TOTAL						-70.00	70.00



2:23 PM

01/10/23

**Conway Township**  
**Check Detail**  
 December 7, 2022 through January 10, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	12241	01/10/2023	CIB Planning		016.000 · BofAA - General Fund		-5,386.75
				266.721 · Planning Commission		-2,524.25	2,524.25
				266.721 · Planning Commission		-2,862.50	2,862.50
TOTAL						-5,386.75	5,386.75
Check	12242	01/10/2023	Gary Klein		016.000 · BofAA - General Fund		-55.13
				102.970 · Mileage		-55.13	55.13
TOTAL						-55.13	55.13
Check	12243	01/10/2023	Pikk Services LLC		016.000 · BofAA - General Fund		-240.00
				265.935 · Building Maintenance		-240.00	240.00
TOTAL						-240.00	240.00
Check	12244	01/10/2023	H & H Publication		016.000 · BofAA - General Fund		-335.00
				102.900 · Printing & Publishing		-335.00	335.00
TOTAL						-335.00	335.00
Check	12245	01/10/2023	R.I. Thomas Proper...		016.000 · BofAA - General Fund		-560.00
				265.935 · Building Maintenance		-560.00	560.00
TOTAL						-560.00	560.00
Check	12246	01/10/2023	Lingo		016.000 · BofAA - General Fund		-265.20
				265.859 · Internet & Phones		-265.20	265.20
TOTAL						-265.20	265.20
Check	12247	01/10/2023	Brideau's Apparel ...		016.000 · BofAA - General Fund		-53.00
				102.725 · Workwear		-53.00	53.00
TOTAL						-53.00	53.00

Conway Township  
**Check Detail**  
December 7, 2022 through January 10, 2023

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	12248	01/10/2023	Corrigan Propane ...		016.000 · BofAA - General Fund		-1,903.92
					265.920 · Utilities	-1,903.92	1,903.92
TOTAL						-1,903.92	1,903.92

2:59 PM

01/03/23

**Conway Township**  
**Journal**  
**January 18, 2023**

Trans #	Type	Date	Num	Memo	Account	Debit	Credit
12925	General Jo...	01/18/202	ggb#12		016.000 · BofAA - General Fund		11,565.24
					102.704 · Payroll Taxes	1,115.74	
					102.710 · Payroll Billing	187.50	
					103.702 · Salaries Wages	391.99	
					103.706 · FOIA COORDINATOR	200.00	
					171.702 · Salaries	2,026.75	
					204.000 · Payroll Liabilities		730.21
					210 · Federal PRT Liability		2,994.79
					215.702 · Salaries & Wages	2,309.34	
					215.703 · Deputies Wages	1,160.00	
					218 · Michigan Withholding Lia...		597.32
					253.703 · Deputies Salaries	985.00	
					253.702 · Salaries & Wages	2,172.91	
					257.702 · Salaries	3,333.33	
					721.702 · Salaries	1,915.00	
					738.702 · Salaries	90.00	
					016.000 · BofAA - General Fund		3,592.11
					210 · Federal PRT Liability	2,994.79	
					218 · Michigan Withholding Lia...	597.32	
						19,479.67	19,479.67
12926	Check	01/18/202	ach		016.000 · BofAA - General Fund		730.21
					204.000 · Payroll Liabilities	730.21	
						730.21	730.21
<b>TOTAL</b>						<b>20,209.88</b>	<b>20,209.88</b>

	Apr 1, '22 - Jan 4, 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
101.404 · School Tax Collection Fee	\$0.00	\$0.00	\$0.00	0.00%
366.350 · Trans in - Daisy Lane Fund	\$0.00	\$0.00	\$0.00	0.00%
366.450 · Trans in - Trust & Agency	\$200.00	\$0.00	\$200.00	100.00%
402.000 · Taxes - General	\$6,023.40	\$120,000.00	(\$113,976.60)	5.00%
403.000 · Taxes - Admin fees	\$23,467.04	\$41,000.00	(\$17,532.96)	57.20%
409.000 · Taxes - SET fee	\$0.00	\$700.00	(\$700.00)	0.00%
411.000 · Dog licenses	\$18.00	\$40.00	(\$22.00)	45.00%
435.000 · Sale of assets	\$0.00	\$0.00	\$0.00	0.00%
450.000 · Fees, Licenses & Permits	\$9,994.74	\$8,000.00	\$1,994.74	124.90%
455.000 · Research Fees	\$25.00	\$200.00	(\$175.00)	12.50%
478.000 · Set Fee Retained	\$0.00	\$0.00	\$0.00	0.00%
560.000 · Metro Act Fee	\$0.00	\$0.00	\$0.00	0.00%
573.000 · LCSA PPT Reimbursement	\$4,771.31	\$0.00	\$4,771.31	100.00%
574.000 · State Revenue Sharing	\$263,018.00	\$343,130.00	(\$80,112.00)	76.70%
664.000 · Interest & Dividends	\$2,243.90	\$1,350.00	\$893.90	166.20%
667.000 · Rent	\$1,725.00	\$1,500.00	\$225.00	115.00%
671.000 · Misc. Revenues	\$0.00	\$500.00	(\$500.00)	0.00%
675.000 · American Rescue Plan Funds	\$189,682.97	\$189,687.30	(\$4.33)	100.00%
676.000 · Cemeterial Lots/Burial	\$0.00	\$0.00	\$0.00	0.00%
677.000 · General Reimbursements	\$0.00	\$0.00	\$0.00	0.00%
678.000 · Grant Reimbursement	\$0.00	\$0.00	\$0.00	0.00%
679.000 · Election Grant - HAVA	\$0.00	\$0.00	\$0.00	0.00%
680.000 · Election Reimburse	\$0.00	\$1,000.00	(\$1,000.00)	0.00%
699.000 · Transfer in - Road Fund	\$0.00	\$0.00	\$0.00	0.00%
699.101 · Due from Eva Lane	(\$31,350.00)	\$0.00	(\$31,350.00)	100.00%
699.701 · Transfer In - Trust & Agency	\$0.00	\$0.00	\$0.00	0.00%
700.701 · Escrow Revenues	\$0.00	\$0.00	\$0.00	0.00%
Total Income	\$469,819.36	\$707,107.30	(\$237,287.94)	66.40%
Cost of Goods Sold				
50000 · Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
Total COGS	\$0.00	\$0.00	\$0.00	0.00%
Gross Profit	\$469,819.36	\$707,107.30	(\$237,287.94)	66.40%
Expense				
102.000 · Unallocated				
102.702 · Office Assistant Salary	\$36.00	\$18,000.00	(\$17,964.00)	0.20%
102.704 · Payroll Taxes	\$10,744.49	\$12,000.00	(\$1,255.51)	89.50%
102.710 · Payroll Billing	\$2,141.58	\$2,000.00	\$141.58	107.10%
102.725 · Workwear	\$100.00	\$0.00	\$100.00	100.00%
102.726 · Supplies	\$1,494.31	\$3,500.00	(\$2,005.69)	42.70%
102.801 · Mmbrshps, Sft. Lic. & Dues	\$6,229.43	\$6,500.00	(\$270.57)	95.80%
102.805 · Appropriation Senior Center	\$2,000.00	\$2,000.00	\$0.00	100.00%
102.900 · Printing & Publishing	\$5,667.76	\$7,500.00	(\$1,832.24)	75.60%
102.910 · Postage	\$5,349.22	\$2,500.00	\$2,849.22	214.00%
102.970 · Mileage	\$2,349.81	\$3,000.00	(\$650.19)	78.30%

102.971 · Miscellaneous	\$138.48	\$0.00	\$138.48	100.00%
102.000 · Unallocated - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 102.000 · Unallocated	\$36,251.08	\$57,000.00	(\$20,748.92)	63.60%
103.000 · Township Board				
103.702 · Salaries Wages	\$2,364.09	\$4,704.00	(\$2,339.91)	50.30%
103.703 · Fire Authority Rep	\$0.00	\$0.00	\$0.00	0.00%
103.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
103.705 · Recreation Board Rep	\$0.00	\$0.00	\$0.00	0.00%
103.706 · FOIA COORDINATOR	\$750.00	\$350.00	\$400.00	214.30%
103.710 · Payroll Billing	\$0.00	\$0.00	\$0.00	0.00%
103.726 · Supplies	\$0.00	\$0.00	\$0.00	0.00%
103.801 · Memberships & Dues	\$0.00	\$0.00	\$0.00	0.00%
103.805 · Appropriation Senior Ce	\$0.00	\$0.00	\$0.00	0.00%
103.862 · Township SS/Medicare	\$0.00	\$0.00	\$0.00	0.00%
103.863 · Township Unemployment	\$0.00	\$0.00	\$0.00	0.00%
103.865 · MEDICAL REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.00%
103.900 · Printing & Publishing	\$0.00	\$0.00	\$0.00	0.00%
103.910 · Postage	\$0.00	\$0.00	\$0.00	0.00%
103.957 · Condemned Building	\$0.00	\$0.00	\$0.00	0.00%
103.969 · Seminars and Workshops	\$0.00	\$500.00	(\$500.00)	0.00%
103.970 · Mileage	\$0.00	\$0.00	\$0.00	0.00%
103.000 · Township Board - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 103.000 · Township Board	\$3,114.09	\$5,554.00	(\$2,439.91)	56.10%
171.000 · Supervisor's Office				
171.702 · Salaries	\$18,023.58	\$24,321.00	(\$6,297.42)	74.10%
171.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
171.706 · Federal Withholding	\$0.00	\$0.00	\$0.00	0.00%
171.708 · State Withholding	\$0.00	\$0.00	\$0.00	0.00%
171.726 · Supplies	\$0.00	\$0.00	\$0.00	0.00%
171.801 · Memberships & Dues	\$0.00	\$0.00	\$0.00	0.00%
171.900 · Printing & Publishing	\$0.00	\$0.00	\$0.00	0.00%
171.910 · Postage	\$0.00	\$0.00	\$0.00	0.00%
171.965 · Assessor	\$0.00	\$0.00	\$0.00	0.00%
171.969 · Seminars & Workshops	\$690.18	\$2,000.00	(\$1,309.82)	34.50%
171.970 · Mileage	\$0.00	\$0.00	\$0.00	0.00%
171.000 · Supervisor's Office - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 171.000 · Supervisor's Office	\$18,713.76	\$26,321.00	(\$7,607.24)	71.10%
200.203 · Due To Road Fund	\$0.00	\$0.00	\$0.00	0.00%
215.000 · Clerk's Office				
215.702 · Salaries & Wages	\$20,691.13	\$27,712.00	(\$7,020.87)	74.70%
215.703 · Deputies Wages	\$14,850.00	\$20,000.00	(\$5,150.00)	74.30%
215.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
215.706 · Federal Withholding	\$0.00	\$0.00	\$0.00	0.00%
215.708 · State Withholding	\$0.00	\$0.00	\$0.00	0.00%
215.726 · Supplies	\$0.00	\$0.00	\$0.00	0.00%
215.801 · Membership	\$0.00	\$0.00	\$0.00	0.00%
215.900 · Printing & Publishing	\$0.00	\$0.00	\$0.00	0.00%

215.910 · Postage	\$0.00	\$0.00	\$0.00	0.00%
215.969 · Seminars & Workshops	\$5,313.16	\$6,500.00	(\$1,186.84)	81.70%
215.970 · Mileage	\$0.00	\$0.00	\$0.00	0.00%
215.000 · Clerk's Office - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 215.000 · Clerk's Office	\$40,854.29	\$54,212.00	(\$13,357.71)	75.40%
247.000 · Board of Review				
247.702 · Salaries & Wages	\$1,170.00	\$2,000.00	(\$830.00)	58.50%
247.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
247.706 · Federal Withholding	\$0.00	\$0.00	\$0.00	0.00%
247.708 · State Withholding	\$0.00	\$0.00	\$0.00	0.00%
247.900 · Printing & Publishing	\$0.00	\$0.00	\$0.00	0.00%
247.969 · Seminars & Workshops	\$0.00	\$500.00	(\$500.00)	0.00%
247.970 · Mileage	\$0.00	\$0.00	\$0.00	0.00%
247.000 · Board of Review - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 247.000 · Board of Review	\$1,170.00	\$2,500.00	(\$1,330.00)	46.80%
253.000 · Treasurer's Office				
253.702 · Salaries & Wages	\$19,323.36	\$25,609.00	(\$6,285.64)	75.50%
253.703 · Deputies Salaries	\$8,950.00	\$12,480.00	(\$3,530.00)	71.70%
253.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
253.706 · Federal Withholdings	\$0.00	\$0.00	\$0.00	0.00%
253.708 · State Withholding	\$0.00	\$0.00	\$0.00	0.00%
253.726 · Supplies	\$0.00	\$0.00	\$0.00	0.00%
253.801 · Memberships & Dues	\$0.00	\$0.00	\$0.00	0.00%
253.832 · Charge Back	\$79.89	\$200.00	(\$120.11)	39.90%
253.900 · Printing & Publishing	\$0.00	\$0.00	\$0.00	0.00%
253.910 · Postage	\$0.00	\$0.00	\$0.00	0.00%
253.969 · Seminars & Workshops	\$2,117.71	\$5,000.00	(\$2,882.29)	42.40%
253.970 · Other	\$0.00	\$0.00	\$0.00	0.00%
253.975 · Bank Service Charge	\$20.00	\$500.00	(\$480.00)	4.00%
253.000 · Treasurer's Office - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 253.000 · Treasurer's Office	\$30,490.96	\$43,789.00	(\$13,298.04)	69.60%
257.000 · Assessor				
257.701 · Assessor Services	\$0.00	\$500.00	(\$500.00)	0.00%
257.702 · Salaries	\$27,642.97	\$38,400.00	(\$10,757.03)	72.00%
257.703 · Expenses	\$0.00	\$0.00	\$0.00	0.00%
257.969 · Seminars & Workshops	\$1,576.09	\$1,000.00	\$576.09	157.60%
257.000 · Assessor - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 257.000 · Assessor	\$29,219.06	\$39,900.00	(\$10,680.94)	73.20%
262.000 · Elections				
262.702 · Salaries & Wages	\$4,928.52	\$7,500.00	(\$2,571.48)	65.70%
262.704 · Social Security/Medicare	\$0.00	\$0.00	\$0.00	0.00%
262.706 · Federal Withholding	\$0.00	\$0.00	\$0.00	0.00%
262.708 · State Withholding	\$0.00	\$0.00	\$0.00	0.00%
262.710 · Election Postage	\$0.00	\$500.00	(\$500.00)	0.00%
262.726 · Supplies	\$1,289.37	\$7,000.00	(\$5,710.63)	18.40%
262.900 · Printing & Publishing	\$1,106.12	\$1,000.00	\$106.12	110.60%
262.910 · Postage	\$0.00	\$0.00	\$0.00	0.00%

262.930 · Equipment/Maintenance	\$4,531.00	\$5,000.00	(\$469.00)	90.60%
262.000 · Elections - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 262.000 · Elections	\$11,855.01	\$21,000.00	(\$9,144.99)	56.50%
265.000 · Building & Grounds				
265.146 · Equipment-Office	\$16,958.84	\$9,000.00	\$7,958.84	188.40%
265.702 · Hall Monitor Salary	\$1,140.00	\$800.00	\$340.00	142.50%
265.704 · Social Security/Medicare	\$0.00	\$0.00	\$0.00	0.00%
265.726 · Supplies	\$0.00	\$0.00	\$0.00	0.00%
265.801 · Lawn Mowing	\$0.00	\$2,900.00	(\$2,900.00)	0.00%
265.802 · Landscaping	\$0.00	\$3,500.00	(\$3,500.00)	0.00%
265.805 · Snow Removal	\$1,275.00	\$4,500.00	(\$3,225.00)	28.30%
265.851 · Liability Insurance	\$0.00	\$0.00	\$0.00	0.00%
265.859 · Internet & Phones	\$10,798.12	\$15,000.00	(\$4,201.88)	72.00%
265.871 · Workers Comp	\$0.00	\$0.00	\$0.00	0.00%
265.910 · Postage	\$0.00	\$0.00	\$0.00	0.00%
265.920 · Utilities	\$2,630.38	\$3,000.00	(\$369.62)	87.70%
265.930 · Equipment Maintenance	\$7,072.52	\$15,000.00	(\$7,927.48)	47.20%
265.935 · Building Maintenance	\$7,906.90	\$18,000.00	(\$10,093.10)	43.90%
265.950 · ARPA Fund Expenses	\$0.00	\$0.00	\$0.00	0.00%
265.963 · Property Taxes	\$0.00	\$0.00	\$0.00	0.00%
265.964 · Deposit reimbursement	\$0.00	\$0.00	\$0.00	0.00%
265.970 · Parking Lot	\$10.01	\$500.00	(\$489.99)	2.00%
265.971 · Capital Improvement	\$0.00	\$10,000.00	(\$10,000.00)	0.00%
265.000 · Building & Grounds - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 265.000 · Building & Grounds	\$47,791.77	\$82,200.00	(\$34,408.23)	58.10%
266.000 · Professional Fees				
266.103 · Attorney	\$35,288.70	\$25,000.00	\$10,288.70	141.20%
266.446 · Highways	\$0.00	\$0.00	\$0.00	0.00%
266.500 · Misc. Contractors	\$0.00	\$0.00	\$0.00	0.00%
266.721 · Planning Commission	\$28,544.00	\$3,000.00	\$25,544.00	951.50%
266.830 · Contractual Fees	\$0.00	\$0.00	\$0.00	0.00%
266.955 · Auditor	\$8,075.00	\$9,500.00	(\$1,425.00)	85.00%
266.956 · Internet Project	\$0.00	\$0.00	\$0.00	0.00%
266.960 · Engineer	\$1,770.00	\$0.00	\$1,770.00	100.00%
266.000 · Professional Fees - Other	\$2,153.75	\$0.00	\$2,153.75	100.00%
Total 266.000 · Professional Fees	\$75,831.45	\$37,500.00	\$38,331.45	202.20%
267.000 · Accounting and Auditing	\$0.00	\$0.00	\$0.00	0.00%
275.000 · Drains At Large	\$49,360.06	\$40,000.00	\$9,360.06	123.40%
276.000 · Cemetery				
276.702 · Salaries	(\$290.70)	\$5,000.00	(\$5,290.70)	-5.80%
276.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
276.801 · Lawn Mowing	\$0.00	\$0.00	\$0.00	0.00%
276.850 · Contracted Labor	\$0.00	\$0.00	\$0.00	0.00%
276.930 · Repair & Maintenance	\$1,328.36	\$0.00	\$1,328.36	100.00%
276.964 · Reimburs of Burial Site	\$0.00	\$0.00	\$0.00	0.00%
276.970 · Mileage	\$0.00	\$0.00	\$0.00	0.00%
276.000 · Cemetery - Other	\$8.86	\$0.00	\$8.86	100.00%

Total 276.000 · Cemetery	\$1,046.52	\$5,000.00	(\$3,953.48)	20.90%
301.000 · Public Safety				
301.700 · Fire Authority Rep	\$715.00	\$1,350.00	(\$635.00)	53.00%
301.702 · Contribution Police Salaries	\$5,000.00	\$10,000.00	(\$5,000.00)	50.00%
301.000 · Public Safety - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 301.000 · Public Safety	\$5,715.00	\$11,350.00	(\$5,635.00)	50.40%
446.000 · Roads and Highways				
446.955 · Chloride	\$0.00	\$0.00	\$0.00	0.00%
446.956 · CLJ & Associates	\$0.00	\$0.00	\$0.00	0.00%
446.967 · Construction & Excavati	\$0.00	\$0.00	\$0.00	0.00%
446.000 · Roads and Highways - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 446.000 · Roads and Highways	\$0.00	\$0.00	\$0.00	0.00%
526.000 · Sanitary Landfill				
526.960 · Spring Cleanup	\$4,343.00	\$5,000.00	(\$657.00)	86.90%
526.000 · Sanitary Landfill - Other	(\$270.00)	\$0.00	(\$270.00)	100.00%
Total 526.000 · Sanitary Landfill	\$4,073.00	\$5,000.00	(\$927.00)	81.50%
660.000 · Payroll Taxes-general	\$0.00	\$0.00	\$0.00	0.00%
66900 · Reconciliation Discrepancies	\$0.00	\$0.00	\$0.00	0.00%
721.000 · Planning & Zoning				
721.702 · Salaries	\$15,801.95	\$15,000.00	\$801.95	105.30%
721.704 · Social Security/Medicar	\$0.00	\$0.00	\$0.00	0.00%
721.706 · Federal Withholding	\$0.00	\$0.00	\$0.00	0.00%
721.708 · State Withholdings	\$0.00	\$0.00	\$0.00	0.00%
721.726 · Supplies	\$0.00	\$0.00	\$0.00	0.00%
721.801 · Membership and Dues	\$0.00	\$0.00	\$0.00	0.00%
721.900 · Printing & Publishing	\$0.00	\$0.00	\$0.00	0.00%
721.964 · Permit Reimbursements	\$0.00	\$0.00	\$0.00	0.00%
721.969 · Seminars & Workshop	\$2,262.00	\$500.00	\$1,762.00	452.40%
721.970 · Mileage	\$0.00	\$0.00	\$0.00	0.00%
721.000 · Planning & Zoning - Other	\$0.00	\$0.00	\$0.00	0.00%
Total 721.000 · Planning & Zoning	\$18,063.95	\$15,500.00	\$2,563.95	116.50%
738.000 · Recreation Association				
738.100 · Parks & Recreation Contribution	\$18,242.51	\$45,000.00	(\$26,757.49)	40.50%
738.702 · Salaries	\$270.00	\$450.00	(\$180.00)	60.00%
738.000 · Recreation Association - Other	\$0.00	\$5,500.00	(\$5,500.00)	0.00%
Total 738.000 · Recreation Association	\$18,512.51	\$50,950.00	(\$32,437.49)	36.30%
954.000 · Insurance & Bond	\$10,761.00	\$10,000.00	\$761.00	107.60%
960.000 · Delinquent Personal Prop Taxes	\$0.00	\$0.00	\$0.00	0.00%
969.000 · Trans out - Capital Res Fund	\$0.00	\$0.00	\$0.00	0.00%
970.000 · Transfers out	\$0.00	\$0.00	\$0.00	0.00%
970.350 · TRANS OUT - DAISEY LANE	\$0.00	\$0.00	\$0.00	0.00%
980.000 · Transfers Out - Cemetery	\$30,000.00	\$30,000.00	\$0.00	100.00%
Total Expense	\$432,823.51	\$537,776.00	(\$104,952.49)	80.50%
Net Ordinary Income	\$36,995.85	\$169,331.30	(\$132,335.45)	21.80%
Other Income/Expense				
Other Income				
Interest Income	\$44.19	\$2,500.00	(\$2,455.81)	1.80%



Other Income	\$0.00	\$0.00	\$0.00	0.00%
Total Other Income	\$44.19	\$2,500.00	(\$2,455.81)	1.80%
Net Other Income	\$44.19	\$2,500.00	(\$2,455.81)	1.80%
Net Income	\$37,040.04	\$171,831.30	(\$134,791.26)	21.60%

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01/04/23

Accrual Basis

**Conway Township - Cemetery Fund #150**  
**Profit & Loss Budget vs. Actual**  
 April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
500.000 · Transfer from General Fund	30,000.00	30,000.00	0.00	100.0%
660.000 · Lot sales	2,550.00	1,600.00	950.00	159.4%
661.000 · Burial Fee	850.00	3,500.00	-2,650.00	24.3%
662.000 · Foundations	53.60	500.00	-446.40	10.7%
664.000 · Interest Income	51.15	0.00	51.15	100.0%
690.000 · Other Revenues	0.00	0.00	0.00	0.0%
695.00 · Stone Restoration	-300.00			
<b>Total Income</b>	<b>33,204.75</b>	<b>35,600.00</b>	<b>-2,395.25</b>	<b>93.3%</b>
<b>Expense</b>				
265.963 · Property Taxes	152.15	170.00	-17.85	89.5%
276.702 · Salaries	4,090.70	5,000.00	-909.30	81.8%
276.801 · Lawn Mowing	0.00	14,500.00	-14,500.00	0.0%
276.850 · Contracted Labor	0.00	500.00	-500.00	0.0%
276.860 · Software Fees	0.00	1,200.00	-1,200.00	0.0%
276.930 · Repair & Maintenance	18,423.76	25,000.00	-6,576.24	73.7%
276.955 · Maintenance	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>22,666.61</b>	<b>46,370.00</b>	<b>-23,703.39</b>	<b>48.9%</b>
<b>Net Income</b>	<b>10,538.14</b>	<b>-10,770.00</b>	<b>21,308.14</b>	<b>-97.8%</b>

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01/03/23

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
 April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
366.350 · Trans in - Daisy Lane Fund	0.00	0.00	0.00	0.0%
366.450 · Trans in - Trust & Agency	200.00	0.00	200.00	100.0%
402.000 · Taxes - General	6,023.40	120,000.00	-113,976.60	5.0%
403.000 · Taxes - Admin fees	23,467.04	41,000.00	-17,532.96	57.2%
409.000 · Taxes - SET fee	0.00	700.00	-700.00	0.0%
411.000 · Dog licenses	18.00	40.00	-22.00	45.0%
435.000 · Sale of assets	0.00	0.00	0.00	0.0%
450.000 · Fees, Licenses & Permits	9,994.74	8,000.00	1,994.74	124.9%
455.000 · Research Fees	25.00	200.00	-175.00	12.5%
573.000 · LCSA PPT Reimbursement	4,771.31	0.00	4,771.31	100.0%
574.000 · State Revenue Sharing	194,775.00	343,130.00	-148,355.00	56.8%
664.000 · Interest & Dividends	2,243.90	1,350.00	893.90	166.2%
667.000 · Rent	1,725.00	1,500.00	225.00	115.0%
671.000 · Misc. Revenues	0.00	500.00	-500.00	0.0%
675.000 · American Rescue Plan Funds	189,682.97	189,687.30	-4.33	100.0%
679.000 · Election Grant - HAVA	0.00	0.00	0.00	0.0%
680.000 · Election Reimburse	0.00	1,000.00	-1,000.00	0.0%
699.101 · Due from Eva Lane	-31,350.00			
699.701 · Transfer In - Trust & Agency	0.00	0.00	0.00	0.0%
700.701 · Escrow Revenues	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>401,576.36</b>	<b>707,107.30</b>	<b>-305,530.94</b>	<b>56.8%</b>
<b>Gross Profit</b>	<b>401,576.36</b>	<b>707,107.30</b>	<b>-305,530.94</b>	<b>56.8%</b>
<b>Expense</b>				
<b>102.000 · Unallocated</b>				
102.702 · Office Assistant Salary	36.00	18,000.00	-17,964.00	0.2%
102.704 · Payroll Taxes	10,744.49	12,000.00	-1,255.51	89.5%
102.710 · Payroll Billing	2,141.58	2,000.00	141.58	107.1%
102.725 · Workwear	100.00			
102.726 · Supplies	1,494.31	3,500.00	-2,005.69	42.7%
102.801 · Mmbrshps, Sft. Lic. & Dues	6,229.43	6,500.00	-270.57	95.8%
102.805 · Appropriation Senior Center	2,000.00	2,000.00	0.00	100.0%
102.900 · Printing & Publishing	5,667.76	7,500.00	-1,832.24	75.6%
102.910 · Postage	5,349.22	2,500.00	2,849.22	214.0%
102.970 · Mileage	2,349.81	3,000.00	-650.19	78.3%
102.971 · Miscellaneous	138.48			
102.000 · Unallocated - Other	0.00			
<b>Total 102.000 · Unallocated</b>	<b>36,251.08</b>	<b>57,000.00</b>	<b>-20,748.92</b>	<b>63.6%</b>

9:47 AM

01/03/23

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 2022 through March 2023**

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>103.000 · Township Board</b>				
103.702 · Salaries Wages	2,364.09	4,704.00	-2,339.91	50.3%
103.706 · FOIA COORDINATOR	750.00	350.00	400.00	214.3%
103.969 · Seminars and Workshops	0.00	500.00	-500.00	0.0%
<b>Total 103.000 · Township Board</b>	<b>3,114.09</b>	<b>5,554.00</b>	<b>-2,439.91</b>	<b>56.1%</b>
<b>171.000 · Supervisor's Office</b>				
171.702 · Salaries	18,023.58	24,321.00	-6,297.42	74.1%
171.969 · Seminars & Workshops	690.18	2,000.00	-1,309.82	34.5%
<b>Total 171.000 · Supervisor's Office</b>	<b>18,713.76</b>	<b>26,321.00</b>	<b>-7,607.24</b>	<b>71.1%</b>
<b>215.000 · Clerk's Office</b>				
215.702 · Salaries & Wages	20,691.13	27,712.00	-7,020.87	74.7%
215.703 · Deputies Wages	14,850.00	20,000.00	-5,150.00	74.3%
215.969 · Seminars & Workshops	5,313.16	6,500.00	-1,186.84	81.7%
<b>Total 215.000 · Clerk's Office</b>	<b>40,854.29</b>	<b>54,212.00</b>	<b>-13,357.71</b>	<b>75.4%</b>
<b>247.000 · Board of Review</b>				
247.702 · Salaries & Wages	1,170.00	2,000.00	-830.00	58.5%
247.969 · Seminars & Workshops	0.00	500.00	-500.00	0.0%
<b>Total 247.000 · Board of Review</b>	<b>1,170.00</b>	<b>2,500.00</b>	<b>-1,330.00</b>	<b>46.8%</b>
<b>253.000 · Treasurer's Office</b>				
253.702 · Salaries & Wages	19,323.36	25,609.00	-6,285.64	75.5%
253.703 · Deputies Salaries	8,950.00	12,480.00	-3,530.00	71.7%
253.832 · Charge Back	79.89	200.00	-120.11	39.9%
253.969 · Seminars & Workshops	2,117.71	5,000.00	-2,882.29	42.4%
253.975 · Bank Service Charge	55.00	500.00	-445.00	11.0%
<b>Total 253.000 · Treasurer's Office</b>	<b>30,525.96</b>	<b>43,789.00</b>	<b>-13,263.04</b>	<b>69.7%</b>
<b>257.000 · Assessor</b>				
257.701 · Assessor Services	0.00	500.00	-500.00	0.0%
257.702 · Salaries	27,642.97	38,400.00	-10,757.03	72.0%
257.969 · Seminars & Workshops	1,576.09	1,000.00	576.09	157.6%
<b>Total 257.000 · Assessor</b>	<b>29,219.06</b>	<b>39,900.00</b>	<b>-10,680.94</b>	<b>73.2%</b>
<b>262.000 · Elections</b>				
262.702 · Salaries & Wages	4,928.52	7,500.00	-2,571.48	65.7%
262.710 · Election Postage	0.00	500.00	-500.00	0.0%
262.726 · Supplies	1,289.37	7,000.00	-5,710.63	18.4%
262.900 · Printing & Publishing	1,106.12	1,000.00	106.12	110.6%
262.930 · Equipment/Maintenance	4,531.00	5,000.00	-469.00	90.6%
<b>Total 262.000 · Elections</b>	<b>11,855.01</b>	<b>21,000.00</b>	<b>-9,144.99</b>	<b>56.5%</b>

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01/03/23

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 2022 through March 2023**

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>265.000 · Building &amp; Grounds</b>				
265.146 · Equipment-Office	16,958.84	9,000.00	7,958.84	188.4%
265.702 · Hall Monitor Salary	1,140.00	800.00	340.00	142.5%
265.801 · Lawn Mowing	0.00	2,900.00	-2,900.00	0.0%
265.802 · Landscaping	0.00	3,500.00	-3,500.00	0.0%
265.805 · Snow Removal	1,275.00	4,500.00	-3,225.00	28.3%
265.859 · Internet & Phones	10,798.12	15,000.00	-4,201.88	72.0%
265.920 · Utilities	2,630.38	3,000.00	-369.62	87.7%
265.930 · Equipment Maintenance	7,072.52	15,000.00	-7,927.48	47.2%
265.935 · Building Maintenance	7,906.90	18,000.00	-10,093.10	43.9%
265.970 · Parking Lot	10.01	500.00	-489.99	2.0%
265.971 · Capital Improvement	0.00	10,000.00	-10,000.00	0.0%
<b>Total 265.000 · Building &amp; Grounds</b>	<b>47,791.77</b>	<b>82,200.00</b>	<b>-34,408.23</b>	<b>58.1%</b>
<b>266.000 · Professional Fees</b>				
266.103 · Attorney	35,288.70	25,000.00	10,288.70	141.2%
266.721 · Planning Commission	28,544.00	3,000.00	25,544.00	951.5%
266.955 · Auditor	8,075.00	9,500.00	-1,425.00	85.0%
266.960 · Engineer	1,770.00			
266.000 · Professional Fees - Other	2,153.75			
<b>Total 266.000 · Professional Fees</b>	<b>75,831.45</b>	<b>37,500.00</b>	<b>38,331.45</b>	<b>202.2%</b>
<b>275.000 · Drains At Large</b>	<b>49,360.06</b>	<b>40,000.00</b>	<b>9,360.06</b>	<b>123.4%</b>
<b>276.000 · Cemetery</b>				
276.702 · Salaries	3,800.00	5,000.00	-1,200.00	76.0%
276.930 · Repair & Maintenance	1,328.36			
276.000 · Cemetery - Other	8.86			
<b>Total 276.000 · Cemetery</b>	<b>5,137.22</b>	<b>5,000.00</b>	<b>137.22</b>	<b>102.7%</b>
<b>301.000 · Public Safety</b>				
301.700 · Fire Authority Rep	715.00	1,350.00	-635.00	53.0%
301.702 · Contribution Police Salaries	5,000.00	10,000.00	-5,000.00	50.0%
<b>Total 301.000 · Public Safety</b>	<b>5,715.00</b>	<b>11,350.00</b>	<b>-5,635.00</b>	<b>50.4%</b>
<b>526.000 · Sanitary Landfill</b>				
526.960 · Spring Cleanup	4,343.00	5,000.00	-657.00	86.9%
526.000 · Sanitary Landfill - Other	-270.00			
<b>Total 526.000 · Sanitary Landfill</b>	<b>4,073.00</b>	<b>5,000.00</b>	<b>-927.00</b>	<b>81.5%</b>
<b>66900 · Reconciliation Discrepancies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

9:47 AM

01/03/23

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 2022 through March 2023**

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>721.000 · Planning &amp; Zoning</b>				
<b>721.702 · Salaries</b>	15,801.95	15,000.00	801.95	105.3%
<b>721.969 · Seminars &amp; Workshop</b>	2,262.00	500.00	1,762.00	452.4%
<b>Total 721.000 · Planning &amp; Zoning</b>	18,063.95	15,500.00	2,563.95	116.5%
<b>738.000 · Recreation Association</b>				
<b>738.100 · Parks &amp; Recreation Contribution</b>	18,242.51	45,000.00	-26,757.49	40.5%
<b>738.702 · Salaries</b>	270.00	450.00	-180.00	60.0%
<b>738.000 · Recreation Association - Other</b>	0.00	5,500.00	-5,500.00	0.0%
<b>Total 738.000 · Recreation Association</b>	18,512.51	50,950.00	-32,437.49	36.3%
<b>954.000 · Insurance &amp; Bond</b>	10,761.00	10,000.00	761.00	107.6%
<b>980.000 · Transfers Out - Cemetery</b>	30,000.00	30,000.00	0.00	100.0%
<b>Total Expense</b>	436,949.21	537,776.00	-100,826.79	81.3%
<b>Net Ordinary Income</b>	-35,372.85	169,331.30	-204,704.15	-20.9%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Interest Income</b>	44.19	2,500.00	-2,455.81	1.8%
<b>Total Other Income</b>	44.19	2,500.00	-2,455.81	1.8%
<b>Net Other Income</b>	44.19	2,500.00	-2,455.81	1.8%
<b>Net Income</b>	<b>-35,328.66</b>	<b>171,831.30</b>	<b>-207,159.96</b>	<b>-20.6%</b>

10:04 AM

01/03/23

Accrual Basis

**Conway Township - Road Fund #201**  
**Profit & Loss Budget vs. Actual**  
**April 2022 through March 2023**

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>402.000 · Taxes - Road Millage</b>	20,793.58	160,000.00	-139,206.42	13.0%
<b>664.000 · Interest Income</b>	255.33	150.00	105.33	170.2%
<b>671 · Misc revenue</b>	0.00	0.00	0.00	0.0%
<b>Total Income</b>	21,048.91	160,150.00	-139,101.09	13.1%
<b>Expense</b>				
<b>253.975 · Service Fee</b>	19.00			
<b>955.000 · Chloriding</b>	84,517.04	100,000.00	-15,482.96	84.5%
<b>967.000 · Construction</b>	178,827.79	195,940.00	-17,112.21	91.3%
<b>Total Expense</b>	263,363.83	295,940.00	-32,576.17	89.0%
<b>Net Income</b>	<b>-242,314.92</b>	<b>-135,790.00</b>	<b>-106,524.92</b>	<b>178.4%</b>

## **Conway Township Rental Report**

**December, 2022**

### **Hall rental details:**

Rental fee: \$150 for residents of Conway Township, \$300 for non-residents, funerals 1/2 of rental fee.

We currently have 4 different hall attendants/monitors

### **Canceled**

None

### **Rescheduled**

None

### **Completed**

### **Future hall rentals**

- 1-15-23 Camelle Gantz, Baby shower
- 2-12-23 Michele Quigley, Baby Shower
- 2-04-23 Annette Adam. Baby Shower
- 4-08-23 Robin Cotton, Bridal Shower
- 6-25-23 Culbertson/Sergeant, Graduation





8015 Fowlerville Road - PO Box 1157 - Fowlerville, Michigan 48836

P: 517-223-0358    F: 517-223-053

**From:** Gary Klein - Conway Township Zoning Administrator

**To:** Conway Township Board of Trustees

**Subject:** Zoning Administrator Report

**Period:** **December** 2022

Name	Location	Permit#	ID #	Details
K Fuhst	Nicholson	049-022	05-200-037	Driveway
S Rejc	10645 W Allen	050-022	32-300-022	Accessory Building

# Recreation Meeting

Date: December 15, 2022

Name: Laura Pluse, Handy Jax

Name: Kathryn Header, Village

Name: April Hodge, Conoctah tup

Name: Grande Nogatsky, Conway

Name: John Belcher BOE

Name: Jason Atkinson Tosca

Name: Cheryl Dixon Recreation

Name: Lauri Daubenmeyer - FCS

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

# FOWLerville RECREATION

7677 W. Sharpe Road  
Fowlerville, Michigan 48836  
(517) 223-6477

Minutes from December 15, 2022

**Members present:** April Hodge, Lauri Daubenmeyer, Brande Nogafsky, John Belcher, Laura Eisele, Jason Atkinson, Kathryn Heath

**Members absent:**

**Staff present:** Cheryl Dixon

**Public present:**  
None

**Old Business:** Discuss proposed budget with moving Jill to FCS payroll and adding 3<sup>rd</sup> Recreation office staff member for 20 hrs.

**New Business:**

- Baseball/Softball open gyms will begin after the holiday break Sat/Sun 9 teams currently
- Review of current fees and current costs to run sport.
- Discuss 2023/2024 proposed fees and budget
- January 11<sup>th</sup> meeting needed? Yes.
- Annual Recreation Meeting will take place on January 25<sup>th</sup> at the Media Center at Fowlerville High School, 7pm. Invitations handed out at meeting.
- Going forward we will be adding the proposed fee as a part of the annual report to the township representatives.

**Current Programs:**  
Basketball

**Next Meetings:**  
January 11<sup>th</sup>, February 8<sup>th</sup>, March 8<sup>th</sup>, April 12<sup>th</sup>, May 10<sup>th</sup>, and June 7<sup>th</sup>

Thank you,  
Cheryl Dixon

# Fowlerville Recreation

7677 W. Sharpe Road  
Fowlerville, MI 48836  
517-223-6477

December 15, 2022      6:00 pm      Recreation Office

## Agenda:

### 1. **Members present**

2. **Current Programs:** Basketball up and running. 7/8 grade girls season complete. 7/8 boys will start after the holiday break (2) 8<sup>th</sup> grade teams, (3) 7<sup>th</sup> grade teams. Volleyball sign-ups underway.

3. **Old Business:** Discuss proposed budget with moving Jill to FCS payroll and adding 3<sup>rd</sup> Recreation office staff member.

### 4. **New Business:**

- Baseball/Softball open gyms will begin after the holiday break Sat/Sun 9 teams currently
- Review of current fees and current costs to run sport.
- Discuss 2023/2024 proposed fees and budget
- January 11<sup>th</sup> meeting needed?
- Annual Recreation Meeting will take place on January 25<sup>th</sup> at the Media Center at Fowlerville High School, 7pm. Invitations handed out at meeting.

## Next Meeting:

**January 11<sup>th</sup>, February 8<sup>th</sup>, March 8<sup>th</sup>, April 12<sup>th</sup>, May 10<sup>th</sup>, and June 7<sup>th</sup>**

## Select By Account Report

## Fowlerville

Fiscal Year: 2022 to 2023

Account	Description	Resp FC	YTD Budget	YTD Actual	YTD Encumb.	Req Reserve	Rem. Balance	Last Actual
20-181-0000-970-000-0000	RECREATION	REC M	(\$293,137.00)	(\$121,015.48)	\$0.00	\$0.00	(\$172,121.52)	(\$179,838.65)
20-181-0000-971-000-0000	RECREATION REV-FIRST HALF	REC M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,738.18)
21-261-3410-000-000-9700	CELL PHONE/REC	REC M	\$360.00	\$180.00	\$0.00	\$0.00	\$180.00	\$330.00
21-261-3830-000-000-9700	WATER&SEWER/REC	REC M	\$225.00	\$69.80	\$0.00	\$0.00	\$155.20	\$240.71
21-261-5510-000-000-9700	GAS/450 N HIBBARD/REC	REC M	\$550.00	\$69.83	\$0.00	\$0.00	\$480.17	\$494.98
21-261-5520-000-000-9700	ELEC/450 N HIBBARD/REC	REC M	\$1,525.00	\$357.89	\$0.00	\$0.00	\$1,167.11	\$752.87
21-261-5990-000-000-9700	FIELD MAINT SUPPL/REC	REC M	\$2,485.00	\$305.60	\$0.00	\$0.00	\$2,179.40	\$6,398.85
21-321-1170-000-000-9700	SAL RECREATION DIR	REC M	\$50,760.00	\$23,427.72	\$29,284.59	\$0.00	(\$1,952.31)	\$47,493.96
21-321-1560-000-000-9700	SAL OTHER STAFF/REC	REC M	\$33,876.00	\$7,056.77	\$0.00	\$0.00	\$26,819.23	\$30,038.16
21-321-1625-000-000-9700	ASSIST TO DIR/REC	REC M	\$0.00	\$120.00	\$0.00	\$0.00	(\$120.00)	\$75.00
21-321-1790-000-000-9700	LONGEVITY	REC M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
21-321-1960-000-000-9710	CUSTODIAL OVT/REC	REC M	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	\$1,286.98
21-321-1962-000-000-9712	SAL FIELD MAINT/REC	REC M	\$2,040.00	\$0.00	\$0.00	\$0.00	\$2,040.00	\$2,096.24
21-321-2110-000-000-9700	LIFE INSURANCE/REC	REC M	\$55.00	\$14.00	\$25.20	\$0.00	\$15.80	\$42.60
21-321-2120-000-000-9700	LONG TERM DISABILITY	REC M	\$360.00	\$111.75	\$201.15	\$0.00	\$47.10	\$278.34
21-321-2130-000-000-9700	MESSA HLTH/REC	REC M	\$14,300.00	\$8,078.45	\$14,541.21	\$0.00	(\$8,319.66)	\$18,901.37
21-321-2140-000-000-9700	DENTAL/REC	REC M	\$1,500.00	\$753.05	\$1,355.49	\$0.00	(\$608.54)	\$1,743.57
21-321-2150-000-000-9700	VISION/REC	REC M	\$330.00	\$93.40	\$168.12	\$0.00	\$68.48	\$225.86
21-321-2820-000-000-9700	RETIREMENT/REC	REC M	\$17,200.00	\$6,163.80	\$8,267.04	\$0.00	\$2,769.16	\$13,148.82
21-321-2820-000-000-9710	RETIRE CUSTODIAN/REC	REC M	\$784.00	\$0.00	\$0.00	\$0.00	\$784.00	\$200.74
21-321-2820-000-000-9712	RETIRE FLD MAINT/REC	REC M	\$571.00	\$0.00	\$0.00	\$0.00	\$571.00	\$591.76
21-321-2830-000-000-9700	FICA/RECREATION	REC M	\$5,950.00	\$2,287.49	\$2,240.27	\$0.00	\$1,422.24	\$5,890.61
21-321-2830-000-000-9710	FICA CUSTODIAN/REC	REC M	\$214.00	\$0.00	\$0.00	\$0.00	\$214.00	\$0.00
21-321-2830-000-000-9712	FICA FLD MAINT/REC	REC M	\$156.00	\$0.00	\$0.00	\$0.00	\$156.00	\$160.36
21-321-2840-000-000-9700	W/C-REC	REC M	\$1,100.00	\$234.24	\$0.00	\$0.00	\$865.76	\$479.86
21-321-3190-000-000-9700	MISC CONTRACTED/REC	REC M	\$6,640.00	\$872.24	\$0.00	\$0.00	\$5,767.76	\$2,641.13
21-321-3192-000-000-9700	C/S ASSIST SUPERV/REC	REC M	\$28,940.00	\$10,221.12	\$0.00	\$0.00	\$18,718.88	\$22,135.99
21-321-3194-000-000-9700	CONTRACTED OFFICIALS	REC M	\$9,700.00	\$11,300.00	\$0.00	\$0.00	(\$1,600.00)	\$6,570.00
21-321-3195-000-000-9700	CONTR'D INSTRUCTOR/REC	REC M	\$1,112.00	\$943.91	\$0.00	\$0.00	\$168.09	\$3,864.21
21-321-3430-000-000-9700	POSTAGE/REC	REC M	\$400.00	\$60.61	\$0.00	\$0.00	\$339.39	\$13.36
21-321-3510-000-000-9700	ADVERTISING/REC	REC M	\$150.00	\$387.00	\$0.00	\$0.00	(\$237.00)	\$0.00
21-321-4120-000-000-9700	EQUIP REPAIR/REC	REC M	\$700.00	\$522.43	\$0.00	\$0.00	\$177.57	\$0.00
21-321-5910-000-000-9700	OFFICE SUPPL/REC	REC M	\$1,000.00	\$406.25	\$0.00	\$0.00	\$593.75	\$333.85
21-321-5911-000-000-9700	COMPUTER SUPPL/REC	REC M	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$1,396.00
21-321-5990-000-000-9700	OTHER SUPPLIES/REC	REC M	\$11,000.00	\$6,103.67	\$2,244.65	\$0.00	\$2,651.68	\$6,090.75

Select By Account Report  
Fiscal Year: 2022 to 2023

Fowlerville

Account	Description	Resp FC	YTD Budget	YTD Actual	YTD Encumb.	Req Reserve	Rem. Balance	Last Actual
21-321-5991-000-000-9700	CONCESSION SUPPL/REC	REC M	\$6,500.00	\$5,916.36	\$5,619.31	\$0.00	(\$5,035.67)	\$7,759.95
21-321-5993-000-000-9700	PROGRAM UNIFORMS/REC	REC M	\$42,836.00	\$31,168.04	\$0.00	\$0.00	\$11,667.96	\$51,453.23
21-321-5994-000-000-9700	PROGRAM EQUIP/REC	REC M	\$21,462.00	\$27,812.10	\$0.00	\$0.00	(\$6,350.10)	\$9,360.26
21-321-7410-000-000-9700	DUES & FEES/REC	REC M	\$14,131.00	\$7,290.00	\$4,545.00	\$0.00	\$2,296.00	\$18,649.35
21-321-7910-000-000-9700	RECREATION REFUNDS	REC M	\$5,000.00	\$16,641.25	\$0.00	\$0.00	(\$11,641.25)	\$7,280.00
21-321-8222-000-000-9700	COPY MACH LEASE/REC	REC M	\$500.00	\$62.33	\$292.67	\$0.00	\$145.00	\$374.87
21-611-8110-000-000-0000	TRF TO GF FOR ADMIN FEE	REC M	\$5,625.00	\$0.00	\$0.00	\$0.00	\$5,625.00	\$5,580.14
No. of Records: 42			\$0.00	\$48,015.62	\$68,784.70	\$0.00	(\$116,800.32)	\$74,197.90

**Account Detail Report**  
**Trans Date Between 10/21/2022 and 11/30/2023**

**Fowlerville**

ST	Trans #	Date	Posted	Description	Vendor	YTD Bud.	YTD Enc.	Inv #	Check #	Amount	
20-181-0000-970-000-0000 RECREATION											
EJ	112012	11/03/2022	11/28/2022	PAYMENTECH FEES	(\$121,015.48)	YTD Bud.	(\$293,137.00)	YTD Enc.	\$0.00	Beg. Balance	
ER	111030	11/16/2022	11/28/2022	REC REV							\$0.00
ER	111030	11/16/2022	11/28/2022	REC REV							
ER	111030	11/16/2022	11/28/2022	REC REV							
ER	111028	11/11/2022	12/02/2022	REC REV/PAYMENTECH							
ER	111038	11/18/2022	12/02/2022	REC REV/PAYMENTECH							
ER	111047	11/22/2022	12/02/2022	REC REV							
ER	111070	11/25/2022	12/02/2022	REC REV/PAYMENTECH							
ER	111079	11/30/2022	12/02/2022	REC REV							
ER	101050	10/21/2022	11/01/2022	REC REV/SCHOOLPAY							
ER	101051	10/21/2022	11/01/2022	REC REV/PAYMENTECH							
ER	101076	10/31/2022	11/07/2022	REC REV/SCHOOLPAY							
ER	101077	10/31/2022	11/07/2022	REC REV/PAYMENTECH							
EJ	102019	10/31/2022	11/07/2022	ADJUST CR 101015							
ER	111019	11/09/2022	11/18/2022	REC REV							
ER	111019	11/09/2022	11/18/2022	REC REV							
ER	111019	11/09/2022	11/18/2022	REC REV							
20-181-0000-970-000-0000 Total											
(\$11,659.13)											

**Total No. of Records: 17**

**Report Total (\$11,659.13)**



		2022/2023	RECREATION ENROLLMENT SUMMARY							
YEAR	ACTIVITY	CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE	ILLAGL/TWNS	NON-PARTICIPANT	TOTALS	DOWN/UP
							TOTALS			
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE				
2022	FOOTBALL CAMP	26	52	19	3	11	111	32	143	39
2022	TENNIS CAMP	4	12	4	3	0	23	0	23	8
2022	GIRLS BASKETBALL CAMP	8	16	2	0	6	32	2	34	12
2022	BOYS BASKETBALL CAMP	9	12	1	4	2	28	4	32	14
2022	SOCCER CAMP	-	-	-	-	-	0	-	0	0
2022	CHEERLEADING CAMP	11	27	8	2	5	53	9	62	14
2022	FOOTBALL	51	58	29	7	17	162	22	184	35
2022	CHEERLEADING	29	40	16	3	13	101	13	114	22
2022	SOCCER IN-HOUSE FALL	21	46	15	1	15	98	8	106	-22
2022	TRAVEL SOCCER FALL	14	39	18	4	7	82	10	92	27
2022	GIRLS BASKETBALL	12	10	0	1	1	24	2	26	9
2022	BOYS BASKETBALL	5	25	7	3	7	47	6	53	-5
2022	TRAVEL BASKETBALL	43	87	24	9	15	178	10	188	-39
2022	WRESTLING	9	21	3	4	4	41	12	53	17
2023	VOLLEYBALL	7	9	2	0	1	19	3	22	-119
2023	SOCCER IN-HOUSE SPRING									
2023	TRAVEL SPRING SOCCER									
2023	SOFTBALL									
2023	BASEBALL									
2023	TRACK									
2023	SOFTBALL CLINIC									
2023	BASEBALL CLINIC									
	22/23	249	454	148	44	104	999	133	1132	
	% OF ENROLLMENTS	25%	45%	15%	4%	11%	100%			
	21/22	417	713	285	80	210	1705	194	1899	1235
	% OF ENROLLMENTS	25%	41%	15%	4%	15%	100%			



YEAR	ACTIVITY	2021/2022	RECREATION ENROLLMENT SUMMARY					ILLAGL/TWNS	NON-PARTICIPANT	TOTALS	DOWN/UP
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE		TOTALS			
		CONWAY	HANDY	IOSCO	COHOCTAH	VILLAGE					
2021	FOOTBALL CAMP	22	35	13	5	4		79	25	104	104
2021	TENNIS CAMP	6	16	4	0	5		31	0	31	31
2021	GIRLS BASKETBALL CAMP	6	7	4	1	2		20	2	22	22
2021	BOYS BASKETBALL CAMP	5	8	1	1	2		17	1	18	18
2021	SOCCER CAMP	2	6	1	1	3		13	1	14	14
2021	CHEERLEADING CAMP	13	16	8	0	7		44	4	48	48
2021	FOOTBALL	35	36	36	5	22		134	21	155	151
2021	CHEERLEADING	28	31	16	3	9		87	6	93	93
2021	SOCCER IN-HOUSE FALL	27	57	19	10	7		120	8	128	128
2021	TRAVEL SOCCER FALL	8	29	13	6	5		61	4	65	65
2021	GIRLS BASKETBALL	4	6	4	0	1		15	2	17	-7
2021	BOYS BASKETBALL	8	26	9	3	6		52	6	58	12
2021	TRAVEL BASKETBALL	49	81	34	5	32		201	26	227	38
2021	WRESTLING	4	17	5	2	4		32	4	36	36
2022	VOLLEYBALL	36	50	18	3	15		122	19	141	52
2022	SOCCER IN-HOUSE SPRING	38	67	23	7	19		154	10	164	2
2022	TRAVEL SPRING SOCCER	20	49	17	9	9		104	7	111	23
2022	SOFTBALL	30	36	11	3	17		97	8	105	-7
2022	BASEBALL	29	62	19	4	15		129	17	146	-1
2022	TRACK	41	67	29	10	24		171	15	186	31
2022	SOFTBALL CLINIC	2	5	0	0	2		9	4	13	13
2022	BASEBALL CLINIC	4	6	1	2	0		13	4	17	17
	21/22	417	713	285	80	210		1705	194	1899	1235
	% OF ENROLLMENTS	24%	43%	17%	5%	11%		100%			
	20/21	154	252	94	28	94		622	42	664	-14
	% OF ENROLLMENTS	25%	41%	15%	4%	15%		100%			

EXPENSES TO THE VILLAGE AND TOWNSHIPS  
JULY 1, 2022 THROUGH JUNE 30, 2023

EXPENSES:                      \$ 169,031.10

REVENUES:                     \$ 121,015.48

TOTAL DUE:                    \$ 48,015.62

**Conway Township            \$ 12,003.90**  
**25% X \$ 48,015.62**

**Handy Township             \$ 21,607.02**  
**45%X \$ 48,015.62**

**Iosco Township              \$ 7,202.34**  
**15% X \$ 48,015.62**

**Cohoctah Township        \$ 1,920.62**  
**4%X \$ 48,015.62**

**Village of Fowlerville     \$ 5,281.71**  
**11% X \$ 48,015.62**

**TOTAL                            \$ 48,015.62**

**THIS IS NOT A BILL**



	PROPOSED FEE INCREASES						
	NON-PARTICIPATING PLAYER FEES				PARTICIPATING PLAYER FEES		
	CURRENT	PROPOSED	CHANGE		CURRENT	PROPOSED	CHANGE
	2022-23	2023-24			2022-23	2023-24	
Fall Soccer							
PK - 3rd grade	\$ 122.50	\$ 134.21	\$ 11.71		\$ 70.00	\$ 76.50	\$ 6.50
U9 - U15	\$ 182.50	\$ 189.00	\$ 6.50		\$ 115.00	\$ 107.73	\$ (7.27)
Football							
1st, 2nd	\$ 271.25	\$ 328.00	\$ 56.75		\$ 155.00	\$ 186.96	\$ 31.96
3rd - 8th	\$ 358.75	\$ 378.00	\$ 19.25		\$ 205.00	\$ 215.46	\$ 10.46
Cheer							
1st-8th	\$ 253.75	\$ 195.67	\$ (58.08)		\$ 145.00	\$ 111.53	\$ (33.47)
Basketball							
1st, 2nd	\$ 118.75	\$ 159.50	\$ 40.75		\$ 75.00	\$ 90.92	\$ 15.92
3rd - 8th	\$ 118.75	\$ 197.94	\$ 79.19		\$ 75.00	\$ 112.83	\$ 37.83
Volleyball							
3rd-4th	\$ 140.00	\$ 140.58	\$ 0.58		\$ 80.00	\$ 80.13	\$ 0.13
5th-8th	\$ 140.00	\$ 162.58	\$ 22.58		\$ 80.00	\$ 92.67	\$ 12.67
Spring Soccer							
PK - 3rd grade	\$ 122.50	\$ 134.21	\$ 11.71		\$ 70.00	\$ 76.50	\$ 6.50
U9 - U15	\$ 182.50	\$ 189.00	\$ 6.50		\$ 115.00	\$ 107.73	\$ (7.27)
Baseball							
4yrs to 8 yrs (inhouse)	\$ 131.25	\$ 209.00	\$ 77.75		\$ 75.00	\$ 119.13	\$ 44.13
10-14 non-tournament	\$ 131.25	\$ 311.00	\$ 179.75		\$ <del>121</del> 75.00	\$ 177.27	\$ 102.27
10-14 MMPL	\$ 262.50	\$ 453.00	\$ 190.50		\$ <del>150.00</del>	\$ 258.21	\$ 108.21
*10-14 KVBSA	-	\$ 520.00			- <del>210.00</del>	\$ 296.40	
*Brand new league, no comparison to prior year.							
Softball							
4yrs to 8 yrs (inhouse)	\$ 131.25	\$ 203.00	\$ 71.75		\$ 75.00	\$ 115.71	\$ 40.71
U10/U12	\$ 131.25	\$ 238.75	\$ 107.50		\$ 75.00	\$ 136.09	\$ 61.09
U14 non-tournamen	\$ 131.25	\$ 257.25	\$ 126.00		\$ 75.00	\$ 146.63	\$ 71.63
U14tournament	\$ 262.50	\$ 395.25	\$ 132.75		\$ 150.00	\$ 225.29	\$ 75.29
Track							
K - 5th	\$ 52.50	\$ 112.20	\$ 59.70		\$ 30.00	\$ 63.95	\$ 33.95



RECREATION BUDGET -- CURRENT AND PROPOSED				
	2022-2023 Budget		2023-24 Proposed Changes	2023-2024 Proposed Budget
SAL RECREATION DIR	\$50,760.00	4% Increase	\$2,030.00	\$52,790.00
C/S ASSIST SUPERV/REC	\$28,940.00	Move from Edustaff	\$3,957.00	\$34,055.00
		4% increase	\$1,158.00	
SUPPORT STAFF PERSON	\$0.00	Add 20 hr/wk person @\$16	\$21,440.00	\$21,440.00
SAL OTHER STAFF/REC	\$33,876.00	Increase Game Help to \$14.00/hr	\$6,024.00	\$39,900.00
CUSTODIAL OVT/REC	\$2,800.00			\$2,800.00
SAL FIELD MAINT/REC	\$2,040.00			\$2,040.00
LIFE INSURANCE/REC	\$55.00			\$55.00
LONG TERM DISABILITY	\$360.00			\$360.00
MESSA HLTH/REC	\$14,300.00			\$14,300.00
DENTAL/REC	\$1,500.00			\$1,500.00
VISION/REC	\$330.00			\$330.00
RETIREMENT/REC	\$17,200.00	4% Increase	\$690.00	\$17,890.00
RETIRE CUSTODIDAN/REC	\$784.00			\$784.00
RETIRE FLD MAINT/REC	\$571.00			\$571.00
FICA/RECREATION	\$5,950.00	4% Increase	\$240.00	\$6,190.00
FICA CUSTODIAN/REC	\$214.00			\$214.00
FICA FLD MAINT/REC	\$156.00			\$156.00
W/C-REC	\$1,100.00	4% Increase	\$50.00	\$1,150.00
MISC CONTRACTED/REC	\$6,640.00			\$6,640.00
CONTRACTED OFFICIALS	\$9,700.00			\$9,700.00
CONTR'D INSTRUCTOR/REC	\$1,112.00			\$1,112.00
CELL PHONE/REC	\$360.00			\$360.00
POSTAGE/REC	\$400.00			\$400.00
ADVERTISING/REC	\$150.00			\$150.00
WATER&SEWER/REC	\$225.00			\$225.00
EQUIP REPAIR/REC	\$700.00			\$700.00
GAS/450 N HIBBARD/REC	\$550.00			\$550.00
ELEC/450 N HIBBARD/REC	\$525.00			\$525.00
ELEC/SCHOOL GYMS/REC	\$1,000.00			\$1,000.00
OFFICE SUPPL/REC	\$1,000.00			\$1,000.00
COMPUTER SUPPL/REC	\$300.00			\$300.00
FIELD MAINT SUPPL/REC	\$2,485.00			\$2,485.00
OTHER SUPPLIES/REC	\$11,000.00			\$11,000.00
CONCESSION SUPPL/REC	\$6,500.00			\$6,500.00
PROGRAM UNIFORMS/REC	\$42,836.00			\$42,836.00
PROGRAM EQUIP/REC	\$21,462.00			\$21,462.00
DUES & FEES/REC	\$14,131.00			\$14,131.00
RECREATION REFUNDS	\$5,000.00			\$5,000.00
COPY MACH LEASE/REC	\$500.00			\$500.00
<b>Project Programs Expense</b>	<b>\$287,512.00</b>		<b>\$35,589.00</b>	<b>\$323,101.00</b>
<b>Projected Program Revenue</b>	<b>\$168,080.00</b>	<b>Increase player fees</b>	<b>\$36,711.00</b>	<b>\$204,791.00</b>
<b>Projected Net Cost</b>	<b>\$119,432.00</b>			<b>\$118,310.00</b>
Total Increase/(Decrease)for Proposed Budget				(\$1,122.00)

# Fowlerville Community Schools

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7677 W. Sharpe Road, Suite A • Fowlerville, MI 48836

**December 15, 2022**

**Cohoctah Township  
Conway Township  
Fowlerville Community Schools  
Handy Township  
Iosco Township  
Village of Fowlerville  
(Complete Distribution List Attached)**

**Re: Annual Fowlerville Area Recreation Program Meeting**

**Dear Representative,**

**I would like to invite your Township or Village to send representatives to the annual meeting for reviewing the Recreation Program proposed budget and current activities. Other issues of mutual interest could also be discussed.**

**The meeting is scheduled for Wednesday, January 25, 2023 at 7:00 p.m. at the Fowlerville High School Media Center.**

**If you send a quorum of your board, please remember to post according to the Open Meetings Act. We hope to see you and other representatives of your Township/Village there. If you have any questions, I can be reached at (517) 223-6017.**

**Sincerely,**



**Lauri Daubenmeyer  
Financial Director  
Fowlerville Community Schools**

## Distribution List for January 2023 Recreation Program Meeting

Ms. April Hodge  
Cohoctah Township Representative  
6000 Crandall  
Howell, MI 48843

Mr. Mark Fosdick  
Cohoctah Township Supervisor  
3530 Gannon Road  
Howell, MI 48855

Ms. Barb Fear  
Cohoctah Township Clerk  
3530 Gannon Road  
Howell, MI 48855

Ms. Elizabeth Whitt  
Conway Township Clerk  
PO Box 1157  
Fowlerville, MI 48836-1157

Mr. William Grubb  
Conway Township Supervisor  
P.O. Box 1157  
Fowlerville, MI 48836-1157

Ms. Brande Nogafsky  
Conway Township Representative  
P.O. Box 1157  
Fowlerville, MI 48836-1157

Ms. Carol Hill  
Village of Fowlerville President  
213 S. Grand Ave.  
Fowlerville, MI 48836

Ms. Kathy Rajala  
Village of Fowlerville Manager/Clerk  
213 S. Grand Ave.  
Fowlerville, MI 48836

Ms. Kathryn Heath  
Village of Fowlerville Representative  
213 S. Grand Ave.  
Fowlerville, MI 48836

Ms. Laura Eisele  
Handy Township Clerk  
135 N. Grand  
P.O. Box 189  
Fowlerville, MI 48836

Mr. Ed Alverson  
Handy Township Supervisor  
135 N. Grand  
P.O. Box 189  
Fowlerville, MI 48836

Ms. Julie Dailey  
Iosco Township Clerk  
2050 Bradley Road  
Webberville, MI 48892-9002

Mr. William Miller  
Iosco Township Supervisor  
2050 Bradley Road  
Webberville, MI 48892

Mr. Jason Atkinson  
Iosco Township Representative  
2050 Bradley Road  
Webberville, MI 48892

Ms. Danielle DeVries  
FCS Board of Education Representative  
7677 W. Sharpe Road Ste A  
Fowlerville, MI 48836

Mr. Dave Pruneau  
Fowlerville Community Schools, Interim Superintendent  
7677 W. Sharpe Road Ste A  
Fowlerville, MI 48836

Ms. Cheryl Dixon  
Fowlerville Community Schools, Recreation Director  
7677 W. Sharpe Road Ste A  
Fowlerville, MI 48836

Ms. Jill Curd  
Fowlerville Community Schools, Recreation Director  
7677 W. Sharpe Road Ste A  
Fowlerville, MI 48836

## LIVINGSTON COUNTY Working Values Report

**Project: TA-25 SHARP DRAIN**

**Township: 4700** COUNTY OF LIVINGSTON

Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
Section: At-Large								
00		COUNTY OF LIVINGSTON	0.0000	0.0000	0.0000	35.000000	\$61,250.00	0.00
Section: At-Large			0.0000		0.0000	35.000000	\$61,250.00	

**Township: 4701** TOWNSHIP OF CONWAY

Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
Section: At-Large								
01		TOWNSHIP OF CONWAY	0.0000	0.0000	0.0000	25.000000	\$43,750.00	0.00
Section: At-Large			0.0000		0.0000	25.000000	\$43,750.00	

**Section: 4701**

4701-35-200-008		ROBERTS, CHARLOTTE	1.7667	1.0000	1.7667	0.667337	\$1,167.84	661.03
4701-35-200-010		OBODZINSKI, VINCENT	1.0797	1.0000	1.0797	0.407836	\$713.71	661.03
4701-35-200-011		HALLER-WOLLENHAUPT, S	1.0881	1.0000	1.0881	0.411009	\$719.27	661.03
4701-35-200-012		MCGINNIS, PATRICIA	0.5247	1.0000	0.5247	0.198195	\$346.84	661.03
4701-35-200-018		FLANERY, ROBERT J	0.2496	1.0000	0.2496	0.094282	\$164.99	661.02
4701-35-200-019		NIXON, THOMAS G	0.5731	1.0000	0.5731	0.216478	\$378.84	661.04
4701-35-200-020		BUCKLEY, BETH DAWN	1.0007	1.0000	1.0007	0.377995	\$661.49	661.03
4701-35-200-021		RIGOTTI, THOMAS	1.0007	1.0000	1.0007	0.377995	\$661.49	661.03
4701-35-200-026		WEBER, LAURA R. TRUS	1.6463	1.0000	1.6463	0.621858	\$1,088.25	661.03
4701-35-200-028		ZAWACKI, JASON N	2.7182	1.0000	2.7182	1.026748	\$1,796.81	661.03
4701-35-200-029		CAMERON, SHIRLEY	5.0415	1.0000	5.0415	1.904330	\$3,332.58	661.03
4701-35-200-030		BODNER, KEVIN M & BR	5.2187	1.0000	5.2187	1.971264	\$3,449.71	661.03
4701-35-200-034		DUFFINEY, DARREN & MC	0.2637	1.0000	0.2637	0.099608	\$174.31	661.02
4701-35-200-035		KOCH, JOHN F & RENEE	4.4506	1.0000	4.4506	1.681129	\$2,941.98	661.03
4701-35-200-036		CARAHAR, TIM R JR & I	2.0145	1.0000	2.0145	0.760939	\$1,331.64	661.03
4701-35-200-037		YATES, COURTNEY J	2.0004	1.0000	2.0004	0.755613	\$1,322.32	661.03
4701-35-200-038		SMITH, MATTHEW A. & J	0.3642	1.0000	0.3642	0.137570	\$240.75	661.04
4701-35-200-039		GROSS, DWAYNE P & TR	0.9989	1.0000	0.9989	0.377315	\$660.30	661.03
4701-35-200-041		BORST, JEFFREY THOMAS	3.6676	1.0000	3.6676	1.385366	\$2,424.39	661.03
4701-36-100-006		QUIGLEY, PATRICK E &	1.7270	1.0000	1.7270	0.652341	\$1,141.60	661.03
4701-36-100-020		PARUSZKIEWICZ, DAVID	1.0154	1.0000	1.0154	0.383548	\$671.21	661.03
4701-36-100-021		MIESIE, VICTORIA L &	1.0154	1.0000	1.0154	0.383548	\$671.21	661.03
4701-36-100-022		SOVA, GARY & RUTH TR	1.5162	1.0000	1.5162	0.572716	\$1,002.25	661.03
4701-36-100-023		DIXON, BRYAN & AMY	7.5208	1.0000	7.5208	2.840838	\$4,971.47	661.03
4701-36-100-026		WACHNER, GERALD & AD	10.0893	1.0000	10.0893	3.811040	\$6,669.32	661.03
4701-36-100-027		FORGETTE, BEAU C & B	10.1095	1.0000	10.1095	3.818670	\$6,682.67	661.03
4701-36-100-028	E	CHAMPAGNE, KEITH J &	10.5062	0.0000	0.0000	0.000000	\$0.00	0.00
4701-36-100-029		KEELER, DEAN G & TRIC	1.7510	1.0000	1.7510	0.661407	\$1,157.46	661.03
4701-36-100-030		YARBROUGH, THOMAS	1.7486	1.0000	1.7486	0.660500	\$1,155.88	661.03
4701-36-100-031		LAAVIGNE, MEGHAN J &	3.4903	1.0000	3.4903	1.318394	\$2,307.19	661.03
4701-36-100-032		ADAMS, KENNETH R. & C	10.0054	1.0000	10.0054	3.779349	\$6,613.86	661.03
4701-36-100-033		BLOSTICA, GREGORY J &	1.6687	1.0000	1.6687	0.630320	\$1,103.06	661.03
4701-36-100-034		CHAMPAGNE, KEITH J &	8.5031	1.0000	8.5031	3.211883	\$5,620.80	661.03
4701-36-100-035		HARTMAN, DENNIS N &	2.0031	1.0000	2.0031	0.756633	\$1,324.11	661.03
4701-36-300-009		BATTJES, BRYAN C, & I	2.2550	1.0000	2.2550	0.851783	\$1,490.62	661.03
4701-36-300-010		DIESCH, EDWARD N & P	2.8107	1.0000	2.8107	1.061688	\$1,857.95	661.03
4701-36-300-011		ADAMCHESKI, PATRICK	2.9981	1.0000	2.9981	1.132475	\$1,981.83	661.03

**Section: 4701** 116.4017 105.8955 40.000000 \$70,000.00

**Project Totals:** 116.4017 105.8955 100.000000 \$175,000.00

Number of Parcels Printed: 39



## LIVINGSTON COUNTY Working Values Report

**Project: TA-18 LANG & MORELOCK**

**Township: 4700** COUNTY OF LIVINGSTON

Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
<b>Section: At-Large</b>								
00		COUNTY OF LIVINGSTON	0.0000	0.0000	0.0000	35.000000	\$10,500.00	0.00
<b>Section: At-Large</b>								
			0.0000		0.0000	35.000000	\$10,500.00	

**Township: 4701** TOWNSHIP OF CONWAY

Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
<b>Section: At-Large</b>								
01		TOWNSHIP OF CONWAY	0.0000	0.0000	0.0000	25.000000	\$7,500.00	0.00
<b>Section: At-Large</b>								
			0.0000		0.0000	25.000000	\$7,500.00	

**Section: 4701**

4701-27-100-006		BREW, RYAN & MEGAN	7.5319	1.0000	7.5319	4.623648	\$1,387.09	184.16
4701-27-100-013		BREW, RYAN & MEGAN	2.2842	1.0000	2.2842	1.402214	\$420.66	184.16
4701-27-100-014		BERRY, MONTIE J & CAI	5.5384	1.0000	5.5384	3.399888	\$1,019.97	184.16
4701-27-300-001		BERRY, MONTY J & CARC	7.2744	1.0000	7.2744	4.465575	\$1,339.67	184.16
4701-27-300-012		BERRY, MONTIE J & CAI	1.7152	1.0000	1.7152	1.052919	\$315.88	184.17
4701-28-200-004		BUCKINGHAM, CHERYL AN	27.4719	1.0000	27.4719	16.864324	\$5,059.30	184.16
4701-28-200-014		YOUNG, LYLE & KELSEI	3.4932	1.0000	3.4932	2.144390	\$643.32	184.16
4701-28-400-008		PURDY, SHERYL	0.2105	1.0000	0.2105	0.129221	\$38.77	184.18
4701-28-400-011		WOOD, KEVIN L & DENIS	9.4863	1.0000	9.4863	5.823406	\$1,747.02	184.16
4701-28-400-021		DELUCA, MICHAEL AND I	0.1538	1.0000	0.1538	0.094414	\$28.32	184.14
<b>Section: 4701</b>			65.1598		65.1598	40.000000	\$12,000.00	

<b>Project Totals:</b>	65.1598	65.1598	100.000000	\$30,000.00
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Number of Parcels Printed: 12

# LIVINGSTON COUNTY Working Values Report

Project: TA-07		CONWAY NO. 22						
Township: 4700		COUNTY OF LIVINGSTON						
Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
Section: At-Large								
00		COUNTY OF LIVINGSTON	0.0000	0.0000	0.0000	35.000000	\$21,875.00	0.00
Section: At-Large								
			0.0000		0.0000	35.000000	\$21,875.00	
Township: 4701		TOWNSHIP OF CONWAY						
Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
Section: At-Large								
01		TOWNSHIP OF CONWAY	0.0000	0.0000	0.0000	25.000000	\$15,625.00	0.00
Section: At-Large								
			0.0000		0.0000	25.000000	\$15,625.00	
Section: 4701								
4701-08-400-004		BOWERS, WAYNE L & DOH	10.0941	1.0000	10.0941	1.409065	\$880.67	87.25
4701-08-400-005		TANNARI PROPERTIES, I	3.8745	1.0000	3.8745	0.876941	\$548.09	141.46
4701-09-300-003		KREEGER, ASA R & KIM	2.8343	1.0000	2.8343	0.787946	\$492.47	173.75
4701-16-100-001		KINGSLEY, GORDON W &	69.7694	1.0000	69.7694	6.514642	\$4,071.65	58.36
4701-16-100-002		WILKINSON, SCOTT	5.7257	1.0000	5.7257	1.035322	\$647.08	113.01
4701-16-100-006		KREEGER, DENNIS C & S	17.6565	1.0000	17.6565	2.056073	\$1,285.05	72.78
4701-16-100-007		BERGEL, MARTIN A & S	16.7491	1.0000	16.7491	1.978440	\$1,236.52	73.83
4701-16-100-008		KREEGER, DENNIS C & S	28.0751	1.0000	28.0751	2.947447	\$1,842.15	65.62
4701-16-100-009		CRAWFORD, ANDREA & LI	0.8396	1.0000	0.8396	0.617287	\$385.80	459.50
4701-16-300-004		KINGSLEY, GORDON W &	9.9751	1.0000	9.9751	1.398884	\$874.30	87.65
4701-16-300-011		REHAK, RUSSELL M	9.9415	1.0000	9.9415	1.396009	\$872.51	87.76
4701-17-200-002		KEIHL, DELORIS	0.9993	1.0000	0.9993	0.630951	\$394.34	394.62
4701-17-200-003		MORGAN, STACEY	1.9997	1.0000	1.9997	0.716541	\$447.84	223.95
4701-17-200-004		KINGLSEY, GORDON W &	71.7555	1.0000	71.7555	6.684565	\$4,177.85	58.22
4701-17-200-005		ORDAN, DANIEL & LEIS	1.6439	1.0000	1.6439	0.686100	\$428.81	260.85
4701-17-200-006		HANNA, STEVEN & BARB	1.6438	1.0000	1.6438	0.686091	\$428.81	260.87
4701-17-200-009		KREEGER, DENNIS C & S	16.7486	1.0000	16.7486	1.978397	\$1,236.50	73.83
4701-17-200-010		SOUTHEAST PROPERTY AC	2.0100	1.0000	2.0100	0.717422	\$448.39	223.08
4701-17-200-011		VESELSKY, AMY E	1.9887	1.0000	1.9887	0.715600	\$447.25	224.90
4701-17-200-012		KREEGER, DENNIS C & S	2.1565	1.0000	2.1565	0.729956	\$456.22	211.56
4701-17-200-015		VARCOE, JARED B & SH	23.1004	1.0000	23.1004	2.521831	\$1,576.14	68.23
4701-17-400-002		KINGSLEY, GORDON W &	27.6899	1.0000	27.6899	2.914490	\$1,821.56	65.78
Section: 4701			327.2712		327.2712	40.000000	\$25,000.00	
Project Totals:			327.2712		327.2712	100.000000	\$62,500.00	

Number of Parcels Printed: 24



# Working Values Report

**Project: TA-06 CONWAY NO. 4**
**Township: 4700** COUNTY OF LIVINGSTON

Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
Section: At-Large								
00		COUNTY OF LIVINGSTON	0.0000	0.0000	0.0000	35.000000	\$21,875.00	0.00
Section: At-Large								
			0.0000		0.0000	35.000000	\$21,875.00	

**Township: 4701** TOWNSHIP OF CONWAY

Parcel Number	Exempt?	Owner Name	Assessed Acres	Prod/Acre	Yield	Percent	Assessment\$	\$/Acre
Section: At-Large								
01		TOWNSHIP OF CONWAY	0.0000	0.0000	0.0000	25.000000	\$15,625.00	0.00
Section: At-Large								
			0.0000		0.0000	25.000000	\$15,625.00	

**Section: 4701**

4701-20-300-002		KUBIAK FARMS PROPERT	56.6334	1.0000	56.6334	3.634834	\$2,271.77	40.11
4701-20-400-001		KUBIAK FARMS PROPERT	32.0851	1.0000	32.0851	2.244621	\$1,402.89	43.72
4701-20-400-002		MORRISON, ALEXANDER	5.3234	1.0000	5.3234	0.729060	\$455.66	85.60
4701-20-400-003		VANGILDER PROPERTIES	10.4713	1.0000	10.4713	1.020594	\$637.87	60.92
4701-20-400-006		KUBIAK FARMS PROPERT	17.4250	1.0000	17.4250	1.414394	\$884.00	50.73
4701-28-100-003		HELVIG, DENNIS L & B	1.5388	1.0000	1.5388	0.514731	\$321.71	209.07
4701-28-100-010		ROWLAND, GREGORY & K	2.8811	1.0000	2.8811	0.590748	\$369.22	128.15
4701-28-100-011		DAVEY, STEPHEN W	0.8065	1.0000	0.8065	0.473260	\$295.79	366.76
4701-28-100-017		ALLEN, JARED ANDREW	0.4647	1.0000	0.4647	0.453903	\$283.69	610.48
4701-28-100-018		DIPONIO, ANNA M.	3.0482	1.0000	3.0482	0.600211	\$375.13	123.07
4701-28-100-019		SMITH, RANDY & LAURA	2.0813	1.0000	2.0813	0.545454	\$340.91	163.80
4701-28-100-020		SMITH, RANDY & LAURA	0.2204	1.0000	0.2204	0.440068	\$275.04	1,247.91
4701-28-100-021		HARMON FAMILY REV TR	38.6593	1.0000	38.6593	2.616930	\$1,635.58	42.31
4701-28-100-022		TEMEN, KURT E	2.2677	1.0000	2.2677	0.556010	\$347.51	153.24
4701-28-100-023		MEEK, TIMOTHY A & KA	1.6353	1.0000	1.6353	0.520196	\$325.12	198.81
4701-28-100-024		SMITH, RANDY H & LAU	2.7797	1.0000	2.7797	0.585005	\$365.63	131.54
4701-28-300-002		KILLINGER, JEREMY &	3.1023	1.0000	3.1023	0.603275	\$377.05	121.54
4701-28-300-004		BENJAMIN, GEORGE	55.8943	1.0000	55.8943	3.592978	\$2,245.61	40.18
4701-29-100-001		KUBIAK FARMS PROPERT	87.8380	1.0000	87.8380	5.402005	\$3,376.25	38.44
4701-29-200-001		BATES, ADAM	0.9997	1.0000	0.9997	0.484201	\$302.63	302.72
4701-29-200-006		RAINS, ROBERT LESLIE	8.9855	1.0000	8.9855	0.936451	\$585.28	65.14
4701-29-200-007		PIPER, DAVID M	40.7214	1.0000	40.7214	2.733710	\$1,708.57	41.96
4701-29-200-008		HAMMERLE, MARION NAN	10.1457	1.0000	10.1457	1.002155	\$626.35	61.74
4701-29-200-009		HAMMERLE, MARION NAN	10.1454	1.0000	10.1454	1.002138	\$626.34	61.74
4701-29-200-010		RICHARDS, JAMES	2.4995	1.0000	2.4995	0.569137	\$355.71	142.31
4701-29-200-011		CAREY, NICHOLAS P	2.4996	1.0000	2.4996	0.569143	\$355.70	142.30
4701-29-200-012		MITZ, ROXANNE M	5.0120	1.0000	5.0120	0.711424	\$444.63	88.71
4701-29-200-013		KUBIAK FARMS PROPERT	78.1946	1.0000	78.1946	4.855883	\$3,034.93	38.81
4701-29-200-014		TREVORROW, TIFFANY	3.0000	1.0000	3.0000	0.597481	\$373.43	124.48

**Section: 4701** 487.3592 487.3592 40.000000 \$25,000.00

**Project Totals:** 487.3592 487.3592 100.000000 \$62,500.00

**Number of Parcels Printed:** 31

# ESTIMATE

## Axman Enterprises Inc.

3273 Jack Wilson Dr  
Saugatuck, MI 49453

office@axmantreeserviceinc.com

(616) 335-8733

www.axmanenterprisesmi.com



## Conway Township

### Bill to

Conway Township  
6015 N Fowlerville Road  
Fowlerville, MI 48836

### Estimate details

Estimate no. : 2464  
Estimate date : 1/5/23

Product or service		Amount
1.	<b>Tree Removal</b> Address: Coughran Cemetery: 7501 Owosso Rd Fowlerville, MI 48836 Cherry tree removal Chip brush Haul wood Grind stump	1 unit × \$4,000.00 \$4,000.00
2.	<b>Tree Removal</b> Second Cherry tree removal Chip brush Haul wood Grind stump	1 unit × \$3,000.00 \$3,000.00
3.	<b>Tree Removal</b> Remove Cedar tree Chip brush Haul wood Grind stump	1 unit × \$3,000.00 \$3,000.00
4.	<b>Tree Removal</b> Remove Sassafras tree Chip brush Haul wood Grind stump	1 unit × \$2,500.00 \$2,500.00
5.	<b>Tree Removal</b> Remove Pine tree Chip brush Haul wood Grind stump	1 unit × \$3,000.00 \$3,000.00
6.	<b>Tree Trimming</b> Trim the fence lines around the cemetery property	1 unit × \$4,500.00 \$4,500.00

Trim all trees on the cemetery to industry standards  
Remove all potentially hazardous dead limbs (larger than one inch in diameter) from above cemetery property  
Chip brush  
Haul wood

7.	<b>Tree Removal</b>	1 unit × \$1,000.00	\$1,000.00
	Remove all sapling growth of trees around the fence line		
	Chip brush		
	Haul wood		

<b>Total</b>	<b>\$21,000.00</b>
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**Note to customer**

Lawn damage will occur.  
Unless otherwise noted and/or discussed, we do not remove the stump mulch.  
Access to property: If fence removals is required and the customer chooses not to hire a fence company, and they requested Axman Inc assistance, we are NOT responsible for the fence, nor is it guaranteed. It is not part of this estimate, nor is it part of the fee agreed upon to do the tree work.  
If there is septic or anything underground Axman needs to be aware of, it must be marked out accordingly.



*Lg. Cedar  
REMOVAL  
middle of  
northernmost  
property line*



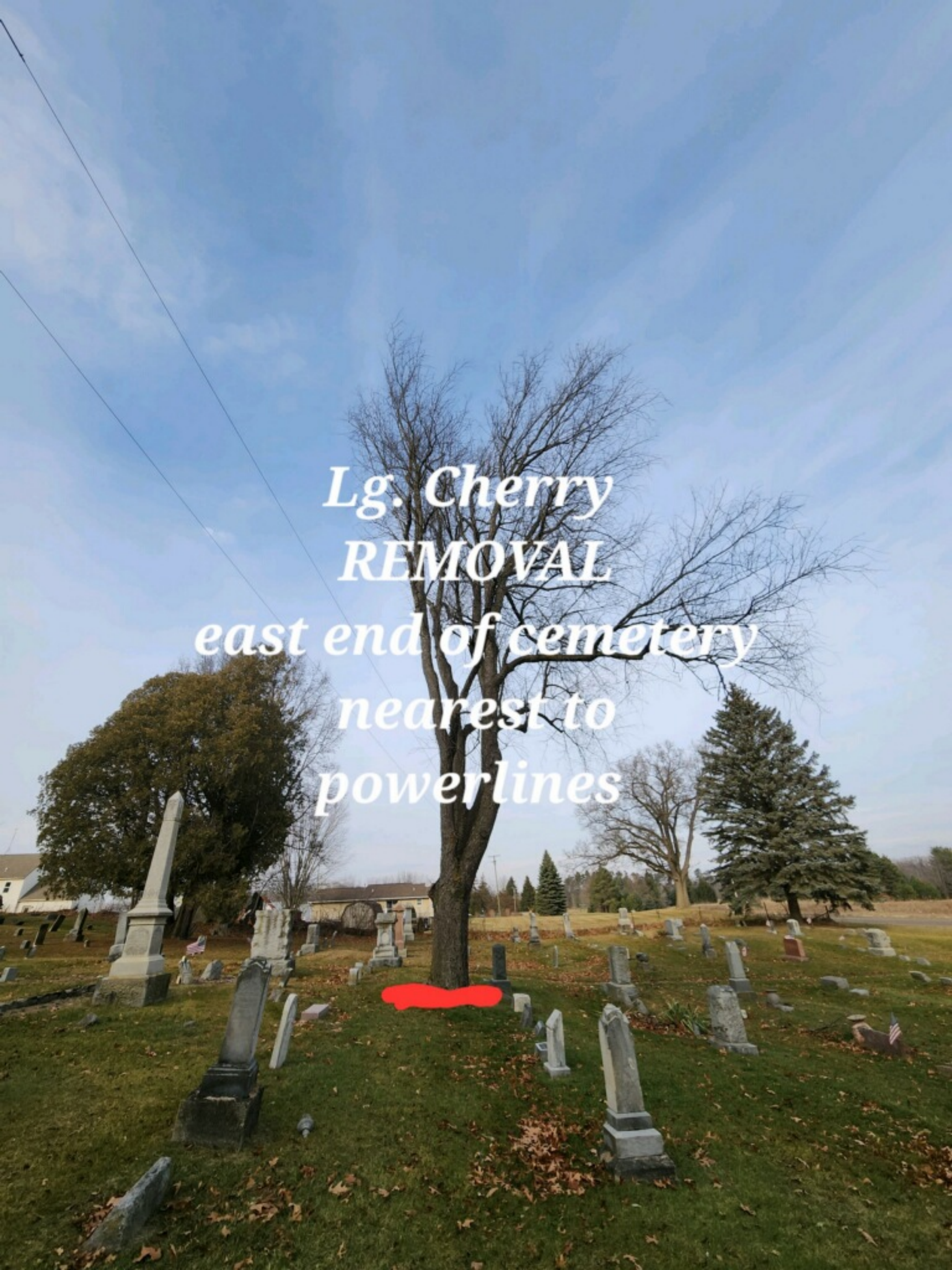


A large, leafless cherry tree stands prominently in the center of a cemetery. The tree's branches are bare and spread out against a clear blue sky. In the foreground, several gravestones are visible, including one with the name 'PRATT' and another with an American flag. A red arrow points to the base of the tree. The background shows other trees and a white building.

*Lg. Cherry*  
**REMOVAL**  
*top of hill*  
*eastern end of*  
*property*



*Lg. Cherry  
REMOVAL  
east end of cemetery  
nearest to  
powerlines*





*Lg. Pine  
REMOVAL  
middle of property*





*Lg. Walnut  
REMOVAL  
north fence line*





*Trim*





*Trim*





# Anthony Camarda

Fowlerville, MI 48836 | 586-944-7139 | anthonyjcamarda@gmail.com | www.linkedin.com/in/anthonyjcamarda/

**Combines professional expertise across sales, customer service, marketing, operations, finance, and politics with military service (U.S. Air Force) and education in public and nonprofit administration.**

- ❖ **Career Highlights:** History of progressive leadership with all roles (promoted from entry-level roles/internships in all positions thus far) as well as a demonstrated ability to quickly adapt to new industries and responsibilities.
- ❖ **Leadership Acumen:** Natural inclination towards developing and investing in others, which has been displayed in varying management roles and with military experience as a Pararescue Candidate.
- ❖ **Areas of Expertise:** Sales | Customer Service | Marketing | Public Relations | Operations Management | Finance | Fundraising | Team Leadership | Performance Management | Training & Development | Quality Control | Public Policy | Government Affairs

## Professional Experience

### **Assistant Business Operations Manager – W. Brown Performance Horses; Fowlerville, MI (04/2021 to Present)**

Oversee general operations and sales activity of equine facility with leadership over 4 staff. Direct necessary maintenance and upgrade projects to maximize safety for animals and increase client (boarder) satisfaction. Procure inventory (feed, hay, shavings, construction materials, etc.) and negotiate pricing and delivery with vendors. Communicate with prospective clients to advertise facility in-person and via social media.

- **Increased facility capacity to accommodate 10 additional horses** after leading an expansion project. Improvements and upgrades generated \$4.5K additional monthly revenue. Project increased capacity of facility by 40%.

### **Assistant Manager (from Management Trainee & Management Assistant) – Enterprise; Wixom, MI (1/2019 to 4/2021)**

Promoted 3 times throughout 2-years. After initial success within Management Trainee program, moved into Management Assistant capacity and ultimately Assistant Manager of branch rentals overseeing profitable rental car operations (at \$4M valued location). Led customer service, business growth, profits, and employee training/engagement (for 8+ staff) functions to maximize business success. Participated in financial management with regards to cost reduction, underwriting and auditing, accounts receivable (AR), forecasting, customer payments, negotiations, etc.

- **Boosted customer satisfaction and loyalty (maintaining high customer scores)** via both on-site and virtual (phone, email, chat, etc.) support activities for corporate and individual retail customers. Additionally, involved in attracting new business via active marketing initiatives.
- **Accrued numerous accomplishments** including 156% YTD growth at “sweet 16” branch, multiple awards for top 3 sales matrix performance, involvement in 5 staff promotions, and consistent optimal (90%) fleet utilization and profitability rates.

### **Legislative Assistant; Constituent Relations – Michigan Senate; Lansing, MI (4/2017 to 1/2019)**

Monitored developments regarding public policy, legislation, lobbying, and the broader federal political landscape for Senator Joe Hune. Served as government affairs public representative with constituents (residents, business owners, etc.), PACS, lobbyists, and politicians. Engaged in public/private partnerships, marketing, public relations, and fundraising to gain political support.

- **Partnered with political/government leaders, local businesses, and lobbyists to solve constituent issues.** Mitigated issues related to financing/loans, insurance, permits and more via partnerships with Department of Agriculture, DTE Energy, Washtenaw Community College, etc.

### **Manager (from Customer Service Associate) – Benito’s Pizza; Commerce Township, MI (1/2016 to 8/2016)**

Moved into management after only 2 months at the company with responsibility over directing daily activities of 15+ employees. Oversaw business operations, which included setting/enforcing customer service standards, staff training and development, quality control, compliance with food and beverage (F&B) regulations, finance monitoring, and (sales, operations, staff, etc.) reporting.

### **Assistant Coach – Walled Lake Northern High School; Commerce Township, MI (6/2013 to 11/2015)**

Coached full 50-student football team with direct leadership over 10 players. Developed and ran strength/conditioning program, supervised film sessions, mentored players, communicated with parents/teachers, and played a key role in developing young adults on the team on and off the field.

### **Assistant Manager (from Sales Associate) – Fitness 19; Commerce Township, MI (3/2013 to 11/2013)**

Promoted to Assistant Manager accountable for leading 6-8 staff and customer service management for over 2k membership base.

## Education & Military Experience

### **Central Michigan University – Bachelor of Science (BS), Public and Nonprofit Administration (10/2018)**

### **Pararescue Helper – U.S. Air Force; San Antonio, TX (12/2013 to 4/2014)**

- **Honored with Warhawk Fitness Award, National Defense Service Medal, Global War on Terrorism Service Medal, and Air Force Training Ribbon during Basic Training.** Opted for entry-level separation (honorable discharge) after underwater training stage.

**From:** [Aaron Evanoff](#)  
**To:** [Elizabeth Whitt](#)  
**Cc:** [Aaron Evanoff](#)  
**Subject:** RE: Zoning Board of Appeals Application  
**Date:** Thursday, January 5, 2023 12:00:45 PM

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Thank you!

Have a wonderful day.

-Aaron

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**From:** Elizabeth Whitt <clerk@conwaymi.gov>  
**Sent:** Thursday, January 5, 2023 11:58 AM  
**To:** Aaron Evanoff <aaron.evanoff@rxo.com>  
**Cc:** Aaron Evanoff <aaron.evanoff@gmail.com>  
**Subject:** Re: Zoning Board of Appeals Application

**This Message Is From an Untrusted Sender**

You have not previously corresponded with this sender.

Aaron,

I will pass your letter on to the Supervisor.

Sincerely,

Elizabeth Whitt  
Conway Township Clerk

Elizabeth Whitt  
Conway Township Clerk

---

**From:** Aaron Evanoff <[aaron.evanoff@rxo.com](mailto:aaron.evanoff@rxo.com)>  
**Sent:** Wednesday, January 4, 2023 4:06:49 PM  
**To:** Elizabeth Whitt <[clerk@conwaymi.gov](mailto:clerk@conwaymi.gov)>  
**Cc:** Aaron Evanoff <[aaron.evanoff@gmail.com](mailto:aaron.evanoff@gmail.com)>  
**Subject:** Zoning Board of Appeals Application

Good Afternoon Liz,

I would like to apply for the Zoning Board of Appeals vacancy.

Thank you for your consideration.

Very Respectfully,

**Aaron Evanoff**

# Brian E Williams

Howell, Michigan, United States

[williams.brian.edward@gmail.com](mailto:williams.brian.edward@gmail.com)

248-260-6105

[linkedin.com/in/brian-e-williams-36979a11](https://www.linkedin.com/in/brian-e-williams-36979a11)

## Summary

My career in people/project/P&L management began over 30 years ago as a US Navy Seabee NCO utilizing military leadership practices which require the ability to engage your team in such a way that they want to achieve excellence because you have inspired them to do so, not because you ordered them.

I have honed my leadership style through education and experience but have always kept my focus on developing my teams and inspiring them to succeed where others do not. I consider my success as a small business owner, District Manager, Regional Director and General Manager/North America as a reflection of the success of my teams of up to 200.

In my current role, this discipline has allowed me to succeed again. In a position that gives me zero authority or leverage over teammates that are not assigned to me, often are not in my department, may work for other companies or are even customers because once again, I lead them to see that pulling in the same direction achieves success for all of us. My focus is to lead, not manage, this has served my employers, my customers and my teammates well.

## Experience



### **Staff Engineer - DQE General Motors, North America**

#### **Panasonic Automotive**

Nov 2015 - Present (7 years 2 months +)

Staff Engineer for Delivery/Plant Quality and Warranty issues assigned to GM Programs.

Programs supported include

- Connected Color Radio - All non-Cadillac GM Sedans, Camaro and Crossover SUVs
- Global A Radio - All non-Cadillac GM Sedans, Camaro and Crossover SUVs
- CUE Integrated Center Stack – All Cadillac Sedans & Trucks
- 2nd and 3rd row DVD players – All GM K2 Truck platforms
- Heads Up Display – GMC Acadia, Buick Enclave, Cadillac XT5, XT6 & CT6
- High Performance Display Controller – Chevrolet Cruise Autonomous Vehicle

Provide customer facing response for all General Motors plant issues at:

- Oshawa, CA,
- CAMI Ingersoll, CA
- DHAM Detroit/Hamtramck, MI
- LGR Lansing, MI
- LDT Lansing Delta Township, MI
- Flint MI Truck
- Silao, Guanajuato, MX
- Spring Hill, TN
- Lake Orion, MI
- Arlington, TX

Extended coverage to Instrument Panel Integrators:

- VUTEC - Ingersoll, Ontario, CA



- Inteva - Whitby, Ontario, CA
- Dakota - Lansing, MI
- Advancez - Lansing, MI
- Android - Arlington, TX
- MAGNA Seating - Highland Park, MI

Support plant QE team with rapid response 8D/5 Phase reports, extracting logs, leading RE support resources, managing sorts, and follow up presentations for plant leadership, quality and engineering team.

Interface with PASA SQ, manufacturing Quality and SQ at Panasonic plants in Malaysia, Mexico and China on process issues and supplier Failure Analysis.

Work directly with DRE, Lead Engineer, EMC Engineer and Red X Team to solve vehicle level interface issues.

Created cross functional team to solve issues quickly and efficiently.

Managed Pre-Delivery Inspection process at DSV Romulus and Los Indios.

Control Loss Cost for defective and scrap returns.

Coach and Develop Associate Engineers.

Report out to GM Engineering and Quality Leadership weekly on PRR/PRTS calls.

Report out to GM Engineering and Quality Leadership monthly at QRD meetings.

Utilize Covisint/GM Supply Power and Agile to track and report on investigations.

## **Zoning Planning Commissioner**

Conway Township

2015 - 2016 (2 years)



## **Senior Engineer, Warranty - North America - Infotainment Systems**

HARMAN International

2013 - 2015 (3 years)

Job Responsibilities:

- Develop a customer specific account strategy for managing assigned OEM's.
- Mentor, develop and guide Warranty Engineers to improve their core technical competencies.
- Quickly resolve critical and long standing customer issues and complaints.
- Provide consistent and transparent communications to the customer - Present warranty status, findings and progress to OEM Management.
- Negotiate OEM warranty terms and conditions, and contract extensions.
- Negotiate contracts with, and manage performance of, warranty service providers.
- For each new OEM product, establish (during product development) and maintain (during and after mass production) a warranty system that covers the following elements:
  - Warranty Settlements
    - o Review OEM warranty terms and conditions
    - o Process warranty reimbursement claims
    - o Define and track warranty cost metrics
  - Warranty Parts Analysis
    - o Develop and optimize a parts return flow from the customer
    - o Develop procedures, specify equipment for analysis of returns
    - o Prioritize OEM returns for analysis
    - o Coordinate special studies (e.g., NTF Studies, engineering analysis, etc.)
- Warranty Reporting

- o Identify and satisfy internal and external reporting requirements
- o Manage warranty corrective actions
- o Verify effectiveness of warranty corrective actions
- o Problem resolution procedures
- Service Parts (in the case of exchange or refurbishing program)
- o Support development of service parts flow
- o Manage partnership with exchange/refurbishing subcontractor
- o Maintain product technical documentation related to warranty, and provide updates to subcontractors

The customer/product infotainment platforms I managed were:

Ferrari North America NTG4 – Lead

Ferrari North America CMC – Lead

Fiat North America CMC – Lead

Alpha Romeo CMC – Assist

Chrysler CMC – Support and special projects

Subaru – AQ

Maserati – AQ

General Motors - AQ

## **Zoning Board of Appeals**

Conway Township

2012 - 2015 (4 years)



## **General Manager-North America**

MetPro Group

2012 - 2013 (2 years)

The MetPro Group is a technology company specializing in Volatile Corrosion Inhibitors (VCI) for a variety of packaging materials in frequent use throughout the automotive, steel and engineering industries. Our VCI's are employed by a growing number of worldwide manufacturing partners and suppliers of protective packaging materials, covering papers and boards, plastic films and foams, oils and chemicals.

From Group Headquarters in Tralee, Ireland we co-ordinate the development, manufacture and supply of a wide range of VCI packaging materials. A comprehensive European distribution network includes a MetPro sales office in France and a sister company in Germany, Flöter Verpackungs-Service GmbH.

Our manufacturing unit in the UK specializes in coated VCI films for primary metal protection, notably steel coil wrapping.

Together with joint venture operations in India and in China, plus manufacturing, technology and sales operations in North America, MetPro has achieved a global presence to support our growing reputation amongst internationally operating companies for innovation, corrosion consultancy and problem solving, together with excellence in material supply.

As General Manager for North America my duties and achievements included...

- Responsible for Sales, Operations, Marketing, AR/AP, P & L and Logistics in USA, Canada, Mexico and Costa Rica.

- Doubled sales volume in 2012 and 2013 while maintaining profitability.
- Enlisted over 50 sales representatives to sell our product on commission only.
- Leveraged global relationships with customers and colleagues in EU, Asia and South Africa.
- Established new North America Headquarters containing Administration, Manufacturing, Warehouse and Laboratory.
- Created network of contacts in purchasing, engineering, quality and leadership positions throughout Automotive, Heavy Duty/Ag and Steel manufacturing to drive sales through Research & Development and Customer Service.
- Learned conversational Spanish.



## **Regional Director of Operations and Customer Service**

### **Carquest Auto Parts**

2005 - 2012 (8 years)

- Responsible for oversight of 30 retail/wholesale auto parts stores, 6 automotive refinishing stores and 6 machine shops
- Supervised over 200 employees
- Recruited, interviewed and hired all managers
- Achieved over \$18 million in sales of auto parts, consumables and equipment
- Responsible for \$2.7 million in payroll and benefits
- Managed capital expenditures
- Forecasted sales and budgets
- Conducted performance reviews for salary and PR oversight for hourly employees
- Performed reconciliation of book to physical value for \$10 million inventory
- Lead sales, management and training seminars for over 70 Managers
- Ensured implementation of corporate initiatives and marketing plans
- Achieved the coveted President's Club award for excellence in sales, income and audit readiness.

## **President/CEO - Grime Busters Inc**

### **Grime Busters Inc**

1993 - 2006 (14 years)

- Created company as a startup venture
- Established customer base of over 5000 clients
- Succeeded in growing fleet program to over 30,000 units annually
- Achieved over \$4 million in sales
- Successfully developed and implemented multi-year marketing plan
- Supervised over 25 employees
- Implemented employee training and certification program
- Recruited, interviewed and hired all employees
- Designed new equipment which resulted in efficiency improvements by 40%
- Reorganized company resulting in reduction of costs in facilities, fuel, labor, wear on equipment, and improved employee morale and retention
- Awarded national "Contractor of the Year" honor by major vendor Wolman Wood Care products 2003
- Served on the National Contractors Advisory Board for Wolman Wood Care Products for 2004 and 2005

## **Management Team**

Howell Auto Parts Inc.

1987 - 1993 (7 years)

- Successfully reversed negative trend and posted 24% sales increase the first year
- Supervised six employees
- Reorganized delivery schedules resulting in increased market share
- Cross-trained delivery personnel to assist retail customers during heavy traffic periods, freeing up senior counterpros to concentrate on wholesale customers
- Won numerous sales awards from CARQUEST Distribution and other vendors
- Recognized by upper management for success in multiple/add on sales and taught workshop to all Store Managers and employees of a five store chain.



## **US Navy SEABEE NCO**

US Navy

1983 - 1987 (5 years)

- Promoted three times in four years
- Supervised 10 heavy equipment mechanics
- Facilitated the mobilizations of hundreds of SEABEES
- Attained 17 categories of equipment operator licenses
- Awarded "Letter of Commendation" from Commanding Officer, Sigonella, Sicily Detachment for outstanding performance during deployment and the Achilles Laurel cruise ship hi-jacking crisis
- Awarded Navy Meritorious Unit Commendation by the Secretary of the Navy
- Awarded Navy Battle "E" medal twice by the Secretary of the Navy

## **Education**



### **Eastern Michigan University**

Reliability Statistics with Weibull Analysis

2014 - 2014

### **Milestone Management Consultants**

Program Management Professional

2014 - 2014

### **United States Navy**

Professional, Advanced Military and Operational Studies

1983 - 1987

Advanced Heavy Equipment and Automotive Repair



### **Michigan State University**

Agricultural Business and Management

1978 - 1983

Courses attended while still in High School

### **ATCO Industries, Inc.**

BIQS Audit

2016 - 2016

## **General Motors Quality Program**

Red X - Structured Problem Solving

2016 - 2020

## **Skills**

Customer Satisfaction • P&L • Hiring • Operations Management • Sales Management • Team Leadership • Sales Operations • Sales Support • Direct Sales • Retail Management

## **Honors & Awards**

**GM Supplier of the Year** - General Motors

2015

**General Parts President's Club** - General Parts Incorporated - CEO

2007

**Wolman North America Contractor Of The Year** - Wolman Wood Care Incorporated

2003

**Navy Meritorious Unit Commendation** - Secretary of the Navy

1986

**US Navy Battle "E" (Excellence)** - Secretary of the Navy

1985

**US Navy Battle "E" (Excellence)** - Secretary of the Navy

1987

# Steven C. Weiss

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## Experience:

Most recently I have spent the last 7 years working for Utilities Instrumentation Service, Inc. as a power technician and foreman. Duties include electrical & maintenance testing, commissioning, electrical generation and distribution at substations as well as industrial and commercial facilities services. Previous to employment with UIS, I worked as a Level II Instrumentation Technician for Sheck and Process Control Instrumentation for 2 years. Other experience includes:

- 35 years member of I.B.E.W Local 58 (Detroit MI)
- 31 years Journeyman Inside Wireman for Motor City Electric, Bechtel Power, Sachs Electric, Superior Electric, MJ Electric and others
- 25 years Journeyman/Foreman
- 4 years Electrical apprentice
- 10 years EPRI (Electrical Power Research Institute) instrumentation technician
- Installation & maintenance of instrumentation and control systems (Ovation, Provox, Bailey, Bentley, Nevada, PLCs)
- 7 years NETA testing technician (National Electrical Testing Association)
- Working experience in municipal power, wind farms, solar farms, commercial, refineries, hospitals, light & heavy industrial, power plants, stadiums, research & development, sub stations (480 V to 320KV), processing plants, generation and distribution

## Certifications:

- Licensed journeyman electrician by State of Michigan
- NETA technician
- Certified EPRI Instrumentation Technician part A & B (Electrical Power Research Institute)
- OSHA 30
- Code of Excellence
- Prior certifications in Emergency First Aide, CPR, AED
- Transportation Workers Identification Card
- United States Marine Corp - 4 years ~ Good Conduct Medal, Overseas Deployment Ribbon, Meritorious Mast ~ (honorable discharge)

## Skills:

- Extensive working knowledge installing high and low voltage systems, primary and secondary electrical services, branch circuits (lighting & power), sub stations, motor & lighting controls, fire alarms, conveyers, process instrumentation
- Supervising manpower, layout & running jobs
- Cable splicing and fault locating
- Testing low voltage <1000V and medium voltage <100,000V electric equipment of all kinds
- Pulling large & small scale wire (fiber optics to armored and primary cable)
- Troubleshooting and testing circuits
- Reading blueprints, schematics, loop sheets, job specifications, piping & instrumentation drawings

# TIFFANY GANN

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## EDUCATION

**Paralegal Associates, Education**, Lansing Community College, Lansing, MI 2014-2017

**GPA 3.75 out of 4.0**

**The Early College, Education**, Lansing Community College, Lansing, MI 2014-2017

**GPA 4.0 out of 4.0**

## EXPERIENCE

**Legal Assistant**, Grewal Law PLLC, Okemos, MI November 2016-Present

- Head legal assistant on high profile sexual assault cases resulting in a multi-million-dollar settlement
- Available to victims of sexual assault via phone, text, and email through the day and evening
- Attend court hearings, depositions and senate hearings to provide support to attorneys and clients
- Manage deadlines for over a hundred cases at once utilizing firm management systems
- Meet with clients to conduct investigations, obtain information, and maintain a reputable client relationship
- Establish and maintain deceased estates and minor conservatorships in probate courts throughout Michigan
- Professionally answer phones, direct calls, and greet clients as needed
- Coordinate meetings and conferences between attorneys, clients and insurance companies
- Conduct sexual assault and medical malpractice intakes in an empathetic, understanding, and comfortable manor
- Organize out-of-state business trips for attorneys and clients
- Draft legal documentation, including but not limited to, Court of Claim and Medical Malpractice Notice of Intents, complaints, demands, motions and orders
- Attend trauma-informed seminar presented by Wayne SAFE
- Municipal law experience working under the East Lansing City Attorney

**Legal Assistant**, Church Wyble PC, A Division of Grewal Law, Okemos, MI November 2016-December 2018

- Experience with Sexual Assault, Medical Malpractice, Premises Liability, Negligence, and Probate Law in a high- volume, fast-paced law firm
- Experience in both litigation and pre-litigation
- Drafting and mailing legal correspondence between insurance companies, opposing counsel, and clients
- Preparing Michigan court pleadings and documentation
- Opening and maintaining neat and organized files
- Manage attorney schedules including scheduling appointments, court appearances, and depositions

**Receptionist**, Church Wyble PC, Lansing, MI August 2015-November 2016

- Greeting clients when they come into the firm
- Maintaining a clean and professional environment
- Answering phones professionally and directing the calls to the necessary person at a fast pace
- Opening new cases
- Firm advertising through Avvo, Google and the Church Wyble PC website

## OTHER SKILLS

**Computer skills:** Microsoft Office, Word Perfect, Westlaw, Lexis, Clio Grow, Clio Manage, ProLaw, Adobe Pro, and Adobe Photoshop

**\*\*References available upon request**